

2018 SBEAP/SBO Annual Training Summary
APPENDIX

2018 SBEAP/SBO Annual Training □ May 1 – 3, 2018
List of Attendees

First name	Last name	Company/Organization
Olivia	Achuko	Department of Energy and Environment (DOEE)/District of Columbia
Lisa	Ashenbrenner Hunt	Wisconsin Department of Natural Resources (DNR)
Edward	Bakos	New Jersey Department of Environmental Protection (NJDEP)
Renee	Bashel	Wisconsin Department of Natural Resources (DNR)
Susanna	Blair	EPA Office Chemical Safety and Pollution Prevention (OCSP)
Ed	Boito	Pennsylvania Department of Environmental Protection (DEP)
La Ronda	Bowen	CA Air Resources Board (CARB)
Derek	Bozzell	Kentucky Department for Environmental Protection (DEP)
Belinda	Breidenbach	Idaho Small Business Development Center (SBDC)
Lee Ann	Briggs	Univ. of Pittsburgh Small Business Development Center (SBDC)
Landon	Brown	Wyoming Department of Environmental Quality (DEQ)
Jennifer	Collins	Indiana Department of Environmental Management (DEM)
Nancy	Crickman	Pennsylvania Small Business Development Centers (SBDC)/Environmental Management Assistance Program (EMAP)
Steve	Donohue	EPA Region 3
Scott	Drewes	EPA
Dale	Drysdale	National Stone, Sand, & Gravel Association
Harriet	Edwards	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Chester	Eiland	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Jennifer	Feyerherm	Wisconsin Department of Natural Resources (DNR)
Richard	Fiddymont	Illinois Department of Commerce & Economic Opportunity (DCEO)
Eric	Florio	University of Nevada, Reno, Business Environmental Program (UNR-BEP)
Annette	Fulgenzi	Illinois Department of Commerce & Economic Opportunity (DCEO)
Donovan	Grimwood	Tennessee Department of Environment and Conservation (DEC)/Small Business Environmental Assistance Program (SBEAP)
Christina	Guthrie	EPA
Jeremy	Hancher	Pennsylvania Small Business Development Centers (SBDC)/Environmental Management Assistance Program (EMAP)
Paul	Harding	Utah Department of Environmental Quality (DEQ)
Paula	Hoag	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Patrick	Hoermann	King County
Troy	Johnson	Minnesota Pollution Control Agency (MPCA)
Kari	Johnson	Kentucky Division of Compliance Assistance (DCA)
Marci	Kinter	Specialty Graphic Imaging Association (SGIA)
Lloyd	Kirk	Oklahoma Department of Environmental Quality (DEQ)
Lynelle	Ladd	Kansas State University
Nancy	Larson	K-State PPI and SBEAP
Jennifer	Lipkin	Clark County (NV) Department of Air Quality (DAQ)
Chris	Lynch	Nevada Business Environmental Program
Todd	Nein	Ohio Air Quality Development Authority (OAQDA)
Dan	Nickey	Iowa Waste Reduction Center (IWRC)
Christine	Paulson	Iowa Department of Natural Resources (DNR)
Tony	Pendola	North Carolina Small Business Environmental Assistance Program (SBEAP)
Kelly	Poole	The Environmental Council of States (ECOS)

2018 SBEAP/SBO Annual Training □ May 1 – 3, 2018
List of Attendees

First name	Last name	Company/Organization
Joseph	Ricci	TRSA, Association for Linen, Uniform and Facility Services
Joan	Rogers	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Tee	Rowe	Association of Small Business Development
Elizabeth	Sapio	Colorado Department of Public Health & Environment (CDPHE)
Nena	Shaw	EPA Office of Policy (OP)
Sheila	Sheperd	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Denise	Sirmons	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Chadwick	Smith	Ohio Air Quality Development Authority (OAQDA)
Dan	Sowry	Ohio EPA
Verna Mae	Thompson	EPA/Office of Small and Disadvantaged Business Utilization (OSDBU)
Elnora	Thompson	EPA
Melinda	Tomaino	Associated General Contractors of America
David	Wagger	Institute of Scrap Recycling Industries (ISRI)
Tabby	Waqar	U.S. Small Business Administration (SBA), Office of Advocacy
Bill	Wehurm	EPA Office of Air and Radiation (OAR)
Kathryn	Worrell-George	US Virgin Islands, DPNR
Carrie	Wintersteen	Environmental Management Assistance Program (EMAP)



2018 SBEAP/SBO Annual Training Agenda
Washington, DC
April 30 to May 3, 2018

Pre-Conference Event	<p>Monday, April 30, 2018 Location: T. J. Stones (www.tjstones.com) 608 Montgomery Street Alexandria, VA 22314 in the Stuart Room (703) 548-1004</p>
<p>6:00 pm – 9:00 pm</p> <p align="center">NSC Steering Committee Meeting and Dinner and Newcomer – Mentor Mixer</p>	<p><i>National Steering Committee (NSC) Meeting and Newcomer – Mentor Mixer</i> Come join us for dinner and learn more about the NSC! Everyone is welcome; this event is open to all 507 Program representatives, EPA representatives, and any other interested parties. We will conduct a brief NSC meeting and enjoy dinner. A short program to connect “Newcomers” with mentors is sure to add some fun to this event. Introductions will be made Tuesday morning for those unable to attend. (Purchase your own meal and/or drinks)</p> <p>Coordinators: Tony Pendola, PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality Lisa Ashenbrenner Hunt, NSC Vice-Chair, Small Business Environmental Assistance Specialist, Wisconsin Department of Natural Resources Nancy Larson, Director, Pollution Prevention Institute Small Business Environmental Assistance Program, Kansas State University</p>
Day One	<p>Tuesday, May 1, 2018 Training Location: Crowne Plaza Hotel-901 N Fairfax St, Alexandria, VA 22314 Meeting Room: Washington Ballroom</p>
<p>8:00 am – 9:00 am</p> <p align="center">Registration and Networking</p>	<p><i>Registration and Networking</i> Nametag pick-up, Mentor Match and Networking (coffee will be available)</p>
<p>9:00 am – 9:30 am</p> <p align="center">Welcome</p>	<p><i>Welcome</i></p> <p>Joan B. Rogers, Deputy Director, EPA’s Office of Small and Disadvantaged Business Utilization and Asbestos and Small Business Ombudsman</p> <p>Tony Pendola, PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality</p> <p>Lisa Ashenbrenner Hunt, NSC Vice-Chair, Small Business Environmental Assistance Specialist, Wisconsin Department of Natural Resources</p>
<p>9:30 am – 10:15 am</p> <p align="center">Update from EPA OSDBU</p>	<p>Title: <i>Update from EPA Office of Small and Disadvantaged Business Utilization</i> <i>*This session will be available via webinar*</i></p> <p>Speaker: Joan B. Rogers, Deputy Director, EPA’s Office of Small and Disadvantaged Business Utilization and Asbestos and Small Business Ombudsman</p> <p>Coordinator and Moderator: Paula Hoag, EPA’s Office of Small Business Programs</p>
<p>10:15 am – 10:30 am</p> <p align="center">Break</p>	<p>Break and networking</p>
<p>10:30 am – 11:00 am</p>	<p><i>Meet and Greet Newcomers</i></p>



2018 SBEAP/SBO Annual Training Agenda
Washington, DC
April 30 to May 3, 2018

<p>Meet and Greet Newcomers</p>	<p>This session is to meet any newcomers to the National SBEAP. This is for all attendees not just newcomers.</p> <p>Coordinator: Jeremy Hancher, Pennsylvania, EMAP Environmental Consultant/Region 3 Re</p>
<p>11:00 am – 11:45 am Educational Session</p>	<p>Title: <i>Review of Annual Report Data Way to go SBEAPS! This year, 42 programs representing 38 states provided annual report data. Jennifer and Nancy will go through the highlights and share the updated Annual Report Flier.</i></p> <p>Speakers: Jennifer Collins, Manager, Pollution Prevention and Compliance Assistance, Indiana Dept. of Environmental Management Nancy Larson, Director, Pollution Prevention Institute Small Business Environmental Assistance Program, Kansas State University</p>
<p>11:45 pm – 1:00 pm Lunch</p>	<p>Lunch on your own</p>
<p>1:00 pm – 2:15 pm Technical Air Session</p>	<p>Title: <i>Once In Always In Presentation</i> <i>*This session will be available via webinar*</i></p> <p>U.S. EPA AA Memo -S.112 CAA https://www.epa.gov/sites/production/files/2018-01/documents/reclassification_of_major_sources_as_area_sources_under_section_112_of_the_clean_air_act.pdf</p> <p>Speaker: Tony Pendola PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality</p> <p>Moderator: La Ronda Bowen, Small Business Ombudsman, California Air Resources Board</p>
<p>2:15 pm – 2:45 pm Break</p>	<p>Break and networking</p>
<p>2:45 pm – 4:15 pm Promotional Session</p>	<p>Title: <i>Marketing with No or Little Budget: What can we learn from each other?</i></p> <p>State programs will share their successes and lessons learned aka failures, of promotional efforts with limited resources. Presenters will be limited to 5-minutes to tell their stories.</p> <p>Speakers: Annette Fulgenzi, SBEAP Manager, Office of Entrepreneurship, Innovation & Technology, Illinois Department of Commerce & Economic Opportunity Renee Bashel, Environmental Assistance Coordinator, Small Business Environmental Assistance Program, Wisconsin Department of Natural Resources Tony Pendola PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality Donovan Grimwood, Small Business Environmental Ombudsman, Office of External Affairs - Small Business Environmental Assistance Program La Ronda Bowen, Small Business Ombudsman, California Air Resources Board Lloyd A. Kirk, Director, Office of External Affairs, Oklahoma Department of Environmental Quality</p>

5:00 pm – 6:30 pm NSC Reception at Hotel	<i>State Networking Reception: NSC Tradition</i> All participants are asked to bring an item(s) that represents their state (\$15 value) to participate in a fun icebreaker. Moderator: Jennifer Collins , Manager, Pollution Prevention and Compliance Assistance, Indiana Department of Environmental Management
Day Two	Wednesday, May 2, 2018 Training Location: Crowne Plaza Hotel-901 N Fairfax St, Alexandria, VA 22314 Meeting Room: Washington Ballroom
8:00 am – 8:30 am Coffee and Networking	<i>Coffee and Networking</i> Grab some coffee and sit with someone new to learn about his or her program.
8:30 am – 9:45 am NSC Session	Title: <i>NSC Year in Review June 1, 2017 – May 31, 2018</i> We will review accomplishments and works in progress as well as strategies, new activities and opportunities to strengthen the NSC. Speakers: Tony Pendola PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality Lisa Ashenbrenner Hunt , New NSC Chair, Small Business Environmental Assistance Specialist, Wisconsin Department of Natural Resources
9:45 am – 10:00 am Break	Break and networking
10:00 am – 10:45 am Educational Session	Title: <i>EPA's E-Enterprise for the Environment</i> <i>*This session will be available via webinar*</i> Speaker: Kelly Poole is a Senior Project Manager at ECOS. She supports the Air Committee, assists with the Compliance Committee, and works on E-Enterprise work related to air issues. Moderator: Lloyd A. Kirk , Director, Office of External Affairs, Oklahoma Department of Environmental Quality
10:45 am – 11:45 am Update from SBA Office of Advocacy	Title: <i>SBA Office of Advocacy</i> Speaker: Tayyaba "Tabby" Waqar , <i>SBA Assistant Chief Counsel for Environmental Policy</i> Moderator: Lisa Ashenbrenner Hunt , NSC Chair, Small Business Environmental Assistance Specialist, Wisconsin Department of Natural Resources
11:45 am – 1:00 pm Lunch	Lunch on your own
1:00 pm – 1:30 pm Website Session	Title: <i>Website Review</i> <i>Be ready to provide feedback via your smartphones and see the real-time results!</i> Speaker: Nancy Larson , Director, Pollution Prevention Institute Small Business Environmental Assistance Program, Kansas State University



2018 SBEAP/SBO Annual Training Agenda
Washington, DC
April 30 to May 3, 2018

<p>1:30 pm – 2:45 pm</p> <p>Technical Air Session</p>	<p><i>Title: Pollution Prevention/Compliance Assistance Integration-promoting Sustainable Behaviors</i></p> <p><i>*This session will be available via webinar*</i></p> <p>Speakers: Dan Sowry, Assistant Chief, Ohio EPA’s Compliance Assistance Program Jennifer Collins, Manager, Pollution Prevention and Compliance Assistance, Indiana Department of Environmental Management</p> <p>Moderator: Jennifer Feyerherm, Wisconsin Department of Natural Resources</p>
<p>2:45 pm – 3:00 pm</p> <p>Break</p>	<p>Break and networking</p>
<p>3:00 pm – 4:00 pm</p> <p>Trade Associations Panel Discussion</p>	<p><i>Trade Associations Discussion</i></p> <p><u>Confirmed Participants:</u> Marci Kinter, Specialty Graphic Imaging Association Melinda Tomaino, The Associated General Contractors of America Dale Drysdale, National Stone, Sand, & Gravel Association Joseph Ricci, TRSA, Association of Linen, Uniform & Facility Services David Waggoner, Institute of Scrap Recycling Industries (ISRI)</p> <p>Moderator: Annette Fulgenzi, SBEAP Manager, Office of Entrepreneurship, Innovation & Technology, Illinois Department of Commerce & Economic Opportunity</p>
<p>4:30 pm – 6:00 pm</p> <p>State Awards Ceremony</p>	<p><i>State SBEAP/SBO: State Awards Ceremony (Roosevelt East Room)</i> <i>(Refreshments provided)</i></p> <p>Presentation of Awards: Small Business Environmental Assistance Program Excellence Award Small Business Environmental Stewardship Award Business Assistance Providers Environmental Leadership Award Karen V. Brown Leadership Award</p> <p>Moderators: Tony Pendola, PE, NSC Chair, Small Business Ombudsman/SBEAP, North Carolina Department of Environmental Quality Renee Bashel, Small Business Environmental Assistance Program, Wisconsin Department of Natural Resources</p> <p>Photographer: Donovan Grimwood, Small Business Environmental Ombudsman, Tennessee Department of Environment and Conservation</p>
<p>Day Three</p>	<p>Thursday, May 3, 2018 Training Location: U.S. EPA’s William Jefferson Clinton East Building, 1200 Pennsylvania Ave NW, Washington, DC 20004 (Enter on Constitution Avenue)</p>
<p>8:00 am – 10:00 am</p> <p>Travel to EPA HQ</p>	<p>Travel to EPA HQ and Pass through Security; For those not staying Thursday evening check out and leave luggage at the hotel lobby as they will not be allowed in EPA building. Please be sure to bring a government issued I.D. for security check-in.</p>
<p>10:00 am – 12:00 pm</p>	<p><i>EPA Small Business Administrator’s Awards Ceremony</i></p>

EPA Awards Ceremony Room 1152	EPA Administrator recognizing program activities – individuals, businesses and state/local entities for their outstanding contributions during FY 2017
12:00 pm – 1:00 pm Lunch	Lunch on your own in surrounding area – Security tag will be provided in the morning. Remember to return promptly for our EPA sessions.
1:00 pm – 1:40 pm EPA Presentations Room 1117A (Webinar tentative)	Title: <i>Introduction to EPA Smart Sectors Program</i> <i>*This session will tentatively be available via webinar*</i> Speaker: Nena Shaw, EPA Moderator: Paula Hoag, EPA’s Office of Small and Disadvantaged Business Utilization
1:40 pm – 2:20 pm EPA Presentations Room 1117A (Webinar tentative)	Title: <i>Making Connections – How can SBEAPs work with OAR</i> <i>*This session will tentatively be available via webinar*</i> Speaker: Bill Wehrum, Assistant Administrator, Office of Air and Radiation Moderator: Joan B. Rogers, Deputy Director, EPA’s Office of Small and Disadvantaged Business Utilization and Asbestos and Small Business Ombudsman
2:20 pm – 3:00 pm EPA Presentations Room 1117A (Webinar tentative)	Title: <i>TSCA Updates</i> <i>*This session will tentatively be available via webinar*</i> Speaker: Susanna Blair, Office of Chemical Safety and Pollution Prevention Moderator: Paula Hoag, EPA’s Office of Small and Disadvantaged Business Utilization
City Sights – D.C. Tour	<i>City Sights – D.C. Tour</i> This will be a fun, relaxing opportunity to tour D.C. monuments via a (4.5 stars) hop-on, hop-off double-decker bus ! E-mail nlarson@ksu.edu if you want to participate. \$40-50 per person. Optional group dinner will follow for participants.

Note: This agenda was updated to reflect the April 30-May 3, 2018, training conference as it was held.

National SBEAP Website Grant and Program Polling Results

Q: What state SBEAP facilitates the goals under the EPA NSBEAP grant?

A: Kansas

Q: What are the primary goals supported by the EPA NSBEAP grant?

A: 42% – Work closely with state programs to support needs, promote collaboration and improve compliance.

42% – Develop and maintain SBO/SBEAP program website.

8% – Provide support for Annual Training and outreach

8% – Improve SBO/SBEAP program efficiency, innovation and promotion.

0% – Gain more funding for SBO/SBEAPs

Q: Do you feel like you are kept informed about SBEAP/NSC news and related events?

A: 82% – Yes

9% – No

9% – Most of the time

Q: Compared to 5 years ago, are you more in tune with NSBEAP issues, training options, communications, now?

A: 23% – About the same

34% – More in tune with programing

12% – Less engaged with programing

31% – Wasn't here 5-years ago

Q: Rank the resources on the national site you find helpful. Number one is the highest rank.

A: 1 – State contacts

2 – Small business resources

3 – Subcommittees pages

4 – Environmental compliance – rules and tools

5 – What's new

6 – Calendar

7 – Other

Q: How many group e-mail lists are hosted under the NSBEAP?

A: 9 groups

Q: Do you know where to access environmental compliance resources on the NSBEAP website?

A: 29% – Yes and I use them

46% – Yes, but I don't ever use them

25% – No, but I would like to know how

0% – What website are you talking about

Q: Are there enough resources on the website?

A: 34% – Yes

66% – No

Q: What additional SBEAP or SBO resources are needed, or would help fulfill one of your program needs?

A: Add calculators and spreadsheet templates to estimate PTE.

Q: Would you like to learn more about "ready-made content" on Twitter?

A: 32% – Yes

40% – No

28% – Maybe

Q: Are you allowed to use YouTube at work?

A: Most participants selected Yes. The next largest group was "case-by-case" basis.

Q: Are you interested in any of these training? Please rank by interest.

A: 1 – How to survey your clients for compliance and P2 rates – behavior change

2 – Copyright training for post and presentations

3 – Grant writing tips

4 – How to calculate and report outcome.

EPA Presentation: Making Connections – How can SBEAPs work with OAR

(Hosted by Bill Wehrum, Assistant Administrator (AA) for the Office of Air and Radiation)

Q: Under the CAA, each state is required to implement a program designed to help small businesses comply with CAA requirements. However, many states do not have a SBEAP or are missing one or more of its components. Who is responsible for holding states accountable and ensuring they implement the required 507 program correctly?

A: Ultimately, the “buck” stops with Mr. Wehrum. He is responsible for ensuring that states are following the requirements outlined in the CAAA. Once he understands the problem (why are states not implementing all components of the 507 program) he can tackle it.

Q: How do we improve trust between regulators and regulated entities?

A: The Agency accepts all help offered in trying to address this issue.

Q: Inspectors are a potential promotional tool for SBEAPs. Can we require or request that inspectors be familiar with available small business resources?

A: Mr. Wehrum will notify appropriate parties that there is a need for inspectors to be more familiar with available resources and knowledgeable of appropriate contact persons.

Q: How do small business and small business assistant providers effectively share their success stories with the EPA?

A: Meetings and training conferences, like the SBEAP/SBO Annual Training are a great way for EPA staff to learn more about the small business assistance community; their success and obstacles faced. Continue to host these types of events.

Q: Four out of ten EPA regions do not have a Regional Liaison. How can we increase the number of regional representatives?

A: Mr. Wehrum agreed that it is important for federal regulators to be able to successfully communicate with regulated entities. He will deliver the message that there is an immediate need for these positions to be filled.

Q: States, like Indiana, have entered into a prospective purchase agreement (PPA) with the EPA. Although they are required to comply with the PPA requirements they do not receive funding from PPA grants. How can this issue be corrected?

A: Mr. Wehrum is not familiar with these specific PPA issues but will investigate more.

Q: How can small businesses become directly involved in the rule writing and decision-making process (i.e., sit at the table)?

A: The Agency accepts all help offered.

Q: Currently there is no single person within the Agency assigned with communicating and providing technical assistance to small businesses. How can we get the position of Technical Assistance Provider reestablished at OAQPS, a position formerly held by Ms. Jane King?

A: Mr. Wehrum will look into reestablishing this position.

2018 SBEAP/SBO Annual Training - Evaluation Results (Day 1)

Question #	Question	Average	Response 1	Response 2	Response 3	Response 4	Response 5	Response 6	Response 7	Response 8	Response 9
1	The objectives of today's training were clearly defined	4.47	4	5	5	4	5	4	5	4	4
2	Today's training objectives were met.	4.53	5	5	4	5	5	4	5	4	4
3	The topics covered were relevant to me.	4.67	5	5	4	5	5	4	5	4	5
4	The content of the training was organized and easy to follow.	4.67	5	5	5	5	5	4	5	4	4
5	Today's training experience will be useful in my work.	4.61	5	5	5	4	5	4	5	4	5
6	The trainers were knowledgeable about the training topics.	4.72	5	5	4	4	5	4	5	5	5
7	The trainers were well prepared.	4.72	5	5	4	4	5	4	5	5	5
8	The training provided the desirable amount of participation and interaction.	4.67	5	5	5	5	5	4	5	4	5
9	The time allotted for training sessions was sufficient.	4.44	5	5	5	5	5	4	5	3	4
10	The time allotted for breaks and lunch was sufficient.	4.56	5	5	5	5	5	4	5	3	5
11	The meeting room and facilities were adequate and comfortable.	4.33	5	5	3	3	5	4	5	4	4

Question #	Question	Response 10	Response 11	Response 12	Response 13	Response 14	Response 15	Response 16	Response 17	Response 18
1	The objectives of today's training were clearly defined	5	5	5	5	4	4	nr	4	4
2	Today's training objectives were met.	5	5	5	5	4	4	nr	4	4
3	The topics covered were relevant to me.	5	5	5	5	4	5	5	4	4
4	The content of the training was organized and easy to follow.	5	5	5	5	4	5	5	4	4
5	Today's training experience will be useful in my work.	5	5	5	5	4	3	5	5	4
6	The trainers were knowledgeable about the training topics.	5	5	5	5	4	5	5	5	4
7	The trainers were well prepared.	5	5	5	5	4	5	5	5	4
8	The training provided the desirable amount of participation and interaction.	5	5	5	5	4	4	5	5	3
9	The time allotted for training sessions was sufficient.	5	5	5	5	4	3	4	4	4
10	The time allotted for breaks and lunch was sufficient.	5	4	5	5	4	5	4	4	4
11	The meeting room and facilities were adequate and comfortable.	5	5	5	5	4	5	5	3	3

- 5 = strongly agree
- 4 = agree
- 3 = neutral
- 2 = disagree
- 1 = strongly disagree
- nr = no response

Day 1 Written Comments						
Question #:	13	14	15	16	17	18
Question:	What did you like most about today's training?	What aspects of today's training could be improved?	Which training topic did you enjoy the most during the today's training? Which did you enjoy the least?	Did any speakers stand out during today's training? If so, in what way?	What additional trainings would you like OSBP to provide in the future?	Please share other comments or expand on previous responses here:
Responses:	OIAI - very informative, look forward to collaborating!	can't think of anything for today	OIAI	Tony's	Need to think about this	
	networking opportunities	specific examples of how to apply this information	marketing most, OIAI least, good info but outcome still unknown	all excellent	please keep having this training in the future!	
	hearing from and speaking to others about their program issues	the room is cold	OIAI	Tony of course. Plain speak explanation of an important issue.	site-specific training	
	variety of speakers	have a little bit longer lunch maybe 1.5 hours:)	speed networking	Tony and Joan	going through web resources and showing strengths and weaknesses	
	discussion about marketing and Joan's report	perhaps tea	I felt I could utilize all the information provided	Annette - looking at the problem not the program.	Google analytics	
	panel discussion - OIAI too	overall great	newcomer and marketing most, annual report least	Annette Fulgenzi, Tony Pendola, Joan Rogers, La Ronda Bowen - all 4 were very passionate, knowledgeable and dedicated	always new regulations	
	applicable information		the meet and greet was fun		follow-up on OIAI- once the dust settles; also SBEAP funding sources	
	the marketing segment		OIAI most, annual report least (just to answer question as it was good too)			
	the OIAI and marketing reconnecting with others		most - OIAI, least - not really any general education and marketing was interesting			
	the panel was useful					
	all sessions were informative and very interactive					
	OIAI - Tony					
	interactive discussions					
	the networking and knowledgeable and passionate presentations					
	meeting other folks					

2018 SBEAP/SBO Annual Training - Evaluation Results (Day 2)

Question #	Question	Average	Response 1	Response 2	Response 3	Response 4	Response 5	Response 6	Response 7	Response 8	Response 9	Response 10	Response 11	Response 12
1	The objectives of today's training were clearly defined	4.58	4	5	5	5	5	4	4	4	5	4	5	5
2	Today's training objectives were met.	4.54	4	4	5	5	5	4	4	4	5	4	5	5
3	The topics covered were relevant to me.	4.46	nr	4	4	5	5	4	4	4	5	3	5	5
4	The content of the training was organized and easy to follow.	4.56	4	5	4	5	5	4	4	4	5	4	4	5
5	Today's training experience will be useful in my work.	4.52	5	4	4	5	5	4	4	3	5	4	5	5
6	The trainers were knowledgeable about the training topics.	4.84	5	5	5	5	5	4	4	4	5	4	5	5
7	The trainers were well prepared.	4.71	5	5	5	5	5	4	4	4	5	4	4	5
8	The training provided the desirable amount of participation and interaction.	4.56	5	4	4	5	4	5	4	4	5	4	5	5
9	The time allotted for training sessions was sufficient.	4.56	5	4	5	5	4	5	4	4	5	4	5	5
10	The time allotted for breaks and lunch was sufficient.	4.64	4	5	5	5	5	5	4	4	5	4	5	5
11	The meeting room and facilities were adequate and comfortable.	3.88	3	3	3	5	2	3	3	3	5	4	5	5

Question #	Question	Response 13	Response 14	Response 15	Response 16	Response 17	Response 18	Response 19	Response 20	Response 21	Response 22	Response 23	Response 24	Response 25
1	The objectives of today's training were clearly defined	nr	5	5	4	5	4	4	5	4	4	5	5	5
2	Today's training objectives were met.	nr	5	5	4	5	4	4	5	4	4	5	5	5
3	The topics covered were relevant to me.	4	5	5	4	5	5	3	5	4	5	5	5	4
4	The content of the training was organized and easy to follow.	5	5	5	4	5	4	4	5	5	4	5	5	5
5	Today's training experience will be useful in my work.	5	5	5	5	5	5	3	5	4	4	5	5	4
6	The trainers were knowledgeable about the training topics.	5	5	5	5	5	5	5	5	5	5	5	5	5
7	The trainers were well prepared.	nr	5	5	5	5	5	4	5	5	5	5	5	4
8	The training provided the desirable amount of participation and interaction.	5	5	5	5	5	4	3	5	5	4	5	5	4
9	The time allotted for training sessions was sufficient.	5	5	5	5	5	4	3	5	4	4	5	5	4
10	The time allotted for breaks and lunch was sufficient.	5	5	5	5	5	5	3	5	4	4	5	5	4
11	The meeting room and facilities were adequate and comfortable.	2	2	5	5	5	4	4	5	3	4	5	5	4

5 = strongly agree

4 = agree

3 = neutral

2 = disagree

1 = strongly disagree

nr = no response

Day 2 Written Comments						
Question #:	13	14	15	16	17	18
Question:	What did you like most about today's training?	What aspects of today's training could be improved?	Which training topic did you enjoy the most during the today's training? Which did you enjoy the least?	Did any speakers stand out during today's training? If so, in what way?	What additional trainings would you like OSBP to provide in the future?	Please share other comments or expand on previous responses here:
Responses:	the expertise of the speakers	I realize we might benefit from asking external participants how we can be most useful to them	P2 and industry panel	Dan Sowry	it is good to have clarity that the national trades are resigned to consolidating their industry	room adequate but too cool
	P2, associations	SBA is very important to programs. Need to have better backup if selected speakers can't attend.	P2 and associations was very informativ. SBA - not sure if understood what we do.	Dan Sowry was intertaining and conveyed his information well	dissappointed in poor hotel management having to pay ahigher price then not getting breakfast and getting multiple answers	room temp; water not refilled; no decaf or tea
	brainstorming session	more engaging/interactive sessions	Trade associations was the best. Would have preferred different discussion with ECOS, but it's a start.	Dan from Ohio - nice job!	P2 is good, but several programs do this - so maybe a panel of P2 next time. Session on new or additional funding sources.	a little variable cold-to warm inconsistent
	NSC strategy discussion turned out very well. Great job.	Tabby may have needed a little more explanation on what we might like to learn about.	Dan - Ohio - like his humorous approach to topic and trade association speakers	(Ohio) Dan was an effective speaker who spoke with enthusiasm and broke the ice frequently		too hot today
	trade association panel	no comment yet	most-trade association speakers, least - ECOS	no		
	trade association panel	list of all attendees/speakers and the contact title, address, phone number	why each state did not have a program representative	Nancy Larson - her presentation was engaging		
	good questions asked?	none	all	Trade association speakers were all very knowledgeable and conversant and the moderator helped to stimulate the conversation. Dan Sowry was all these thngs and glib besides.		
	informative	more attention to room temperature - little cold at times	trade association	Dan Sowry. Energetic.		
	great topic variety with enough time to have discussion throughout	I was confused by the ECOS presentation. I felt that it was too vague.	trade association panel	Nancy Larson - great exercise on web review. Trade associations - always good to have this perspective. TA's had some great insights and recommendations!		

Day 2 written comments continued.

Dan's because he's an entertaining speaker	my first training so have little experience/frame of reference to offer an informed opinion	P2/compliance assistance and trade associations the most; SBA Office of Advocacy the least because it didn't tell me anything that I didn't already know.	Dan as informative and entertaining		
I really liked the NSC session it was well done. I also enjoyed the trades, website and SBA.	pace of presentations	Tabby Waqar and Dan Sowry sessions. Jennifer Collins session. (note - the commenter didn't say if these were all what they liked best or if the first were most and the last least)	Dale - he's scary - woodpeckers...really?		
P2 compliance integration	great to have coffee, but need it provided at least until lunch. Also have decaf available. If runs out, make more!	P2 had some great info, but probably too much. Could have been more streamlined.	Dan Sowry was engaging, fun, and informative		
speaking with the trade associations	the panel could have used stock/prepared questions	the P2 implementation talk was very useful			
trade association panel	more open discussion sessions	trade association			
the trade association speakers were very knowledgeable about their industries/ memberships and gave me a lot of useful facts to think about	more interaction w/trade associations. Networking session with them.				
NSC strategy session					
trade association panel					
website review, NSC year in review, trade association panel - great!					
P2 session on integration					
the cooperative strategy session					
networking					
trade associations network, overview of actions of other programs					

2018 SBEAP/SBO Annual Training - Evaluation Results

(Day 3)

Question #	Question	Average	Response 1	Response 2	Response 3	Response 4	Response 5	Response 6
1	The objectives of today's training were clearly defined	4.38	4	4	5	4	4	5
2	Today's training objectives were met.	4.46	4	5	5	4	4	5
3	The topics covered were relevant to me.	4.46	4	4	5	5	4	5
4	The content of the training was organized and easy to follow.	4.62	4	5	5	5	4	5
5	Today's training experience will be useful in my work.	4.38	3	4	5	5	4	5
6	The trainers were knowledgeable about the training topics.	4.69	4	5	5	5	5	5
7	The trainers were well prepared.	4.69	4	5	5	5	5	5
8	The training provided the desirable amount of participation and interaction.	4.85	4	5	5	5	5	5
9	The time allotted for training sessions was sufficient.	4.62	4	5	5	5	4	5
10	The time allotted for breaks and lunch was sufficient.	4.54	4	5	5	5	4	4
11	The meeting room and facilities were adequate and comfortable.	3.92	4	5	3	5	4	2

Question #	Question	Response 7	Response 8	Response 9	Response 10	Response 11	Response 12	Response 13
1	The objectives of today's training were clearly defined	3	4	4	5	5	5	5
2	Today's training objectives were met.	3	4	4	5	5	5	5
3	The topics covered were relevant to me.	4	3	4	5	5	5	5
4	The content of the training was organized and easy to follow.	4	4	4	5	5	5	5
5	Today's training experience will be useful in my work.	3	4	4	5	5	5	5
6	The trainers were knowledgeable about the training topics.	4	4	4	5	5	5	5
7	The trainers were well prepared.	4	4	4	5	5	5	5
8	The training provided the desirable amount of participation and interaction.	5	4	5	5	5	5	5
9	The time allotted for training sessions was sufficient.	4	4	4	5	5	5	5
10	The time allotted for breaks and lunch was sufficient.	4	4	4	5	5	5	5
11	The meeting room and facilities were adequate and comfortable.	3	2	4	4	5	5	5

5 = strongly agree

4 = agree

3 = neutral

2 = disagree

1 = strongly disagree

Day 3 Written Comments						
Question #:	13	14	15	16	17	18
Question:	What did you like most about today's training?	What aspects of today's training could be improved?	Which training topic did you enjoy the most during the today's training? Which did you enjoy the least?	Did any speakers stand out during today's training? If so, in what way?	What additional trainings would you like OSBP to provide in the future?	Please share other comments or expand on previous responses here:
Responses:	EPA expertise/speakers	great start - great to have Bill Wehrum here; do more with OAR ongoing	OAR AA session	yes, David (compiler's note - maybe this is supposed to be Bill?)	none at this time	room for discussion was poor, especially when considering an AA was attending
	getting to ask the AA questions	the accommodations	all were good	all were good		Thank you Joan and Paula!
	EPA afternoon presentations, AA Bill Wehrum, Greatly appreciated the mention of our programs at the awards ceremony	no suggestions, great agenda	afternoon session with US EPA staff-most, morning award ceremony-least	Bill Wehrum, liked that he opened up to questions from the beginning		
	topics after awards ceremony was very informative	much of the morning session was not really relevant to my work	Bill Wehrum and SBEAPs questions best	Bill Wehrum and SBEAP rep questions		
	afternoon session with US EPA staff	better meeting room (I know it's out of NSC control)	Bill Wehrum	Bill Wehrum		
	Q&A session with Bill Wehrum	Having 3 topics with no break felt rushed in the afternoon. No time to absorb the information.	smart sectors	Bill was unbelievably good		
	WEHRUM	none	air most, awards least - where were all the businesses and EPA folks?	Nena Shaw		
	Loved having Bill Wehrum	none	Nena was great!	Denise - she really recognizes her staff		
	meeting top EPA officials	none				
	time with Bill Wehrum		18			