

EDUCATION SUBCOMMITTEE MEETING NOTES 2022

Education Subcommittee Meeting January 25, 2022,

Annual Report Data Webinar

Presentation how to submit data for the annual report.

In January, February, and March the education subcommittee focused on gathering annual report data.

Education Subcommittee Meeting March 2022

Meeting was conducted via e-mail.

Since data survey responses were low the education subcommittee was asked to:

- First, make sure that their states had submitted data.
- Second, Education Subcommittee members would connect with their neighboring states and encourage data submission.

Education Subcommittee Meeting May 2022

This meeting was cancelled because it occurred during the annual training.

Education subcommittee assisted the Annual Training Planning Committee with the newcomer training session.

Education Subcommittee Meeting July 19

This meeting began in June with a shared Google Doc to generate discussion.

The discussion topics included:

Metrics

A Metrics Subcommittee has been reformed. There are two education subcommittee members on the new Metrics Subcommittee. This will be important for crossover of our annual data collection roles.

Support of state SBEAP programs

Topics for upcoming presentations based on the annual training follow up survey.

- Methodology for answering questions in an industry sector that is new to you
- How to determine if a new rule affects small businesses in your area
- Site visit report format

A call for speakers will be posted on SBE AP Main.

Alignment with CAAA section 507

Creation of our own internal SBEAP document on what an SBEAP is and does. This is to be an update to EPA's 1992 guidance but an internal product that we may request EPA review, but not published by EPA.