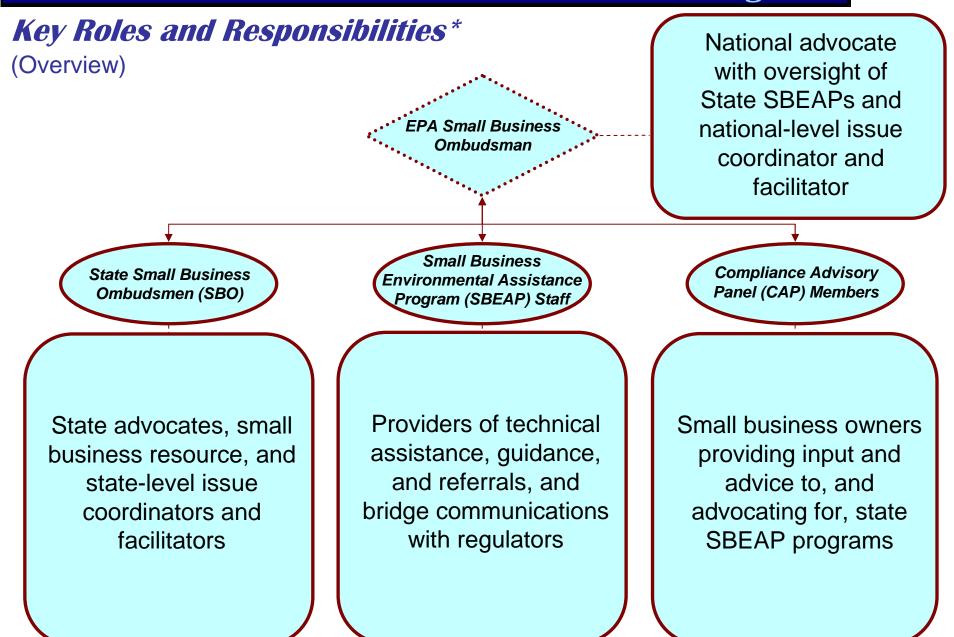
State Small Business Environmental Assistance Programs



^{*} These are the typical roles and responsibilities of these programs; your program may vary slightly.

State Small Business Environmental Assistance Programs

Key Roles and Responsibilities*

(Detailed)

- EPA Small Business
 Ombudsman
- Monitor and oversee state SBEAPs to determine progress and effectiveness
- o Report to Congress
- Ensure small businesses receive pertinent and understandable materials and guidance
- o Serve as a liaison between small businesses and EPA
- Advocate for small businesses within EPA

State Small Business Ombudsmen (SBO) Small Business Environmental Assistance Program (SBEAP) Staff

Compliance Advisory Panel (CAP) Members

- Develop, or review and comment on, pertinent environmental materials and guidance for small businesses
- o Disseminate pertinent environmental materials and guidance to small businesses
- Make recommendations to regulators about regulations impacting small businesses
- Advocate for small businesses within the state agency
- o Facilitate and promote discussion of issues between small businesses and the agency

- o Provide guidelines, materials, and assistance to small businesses on:
 - Applicable requirements
 - General and sector-specific notices of upcoming rules and regulations
 - Rights of small businesses
 - Compliance methods and control technologies
 - Pollution and release prevention
 - Permitting guidance and assistance
 - Audit programs
- Refer small businesses to appropriate specialists

- o Render advisory opinions on the effectiveness of SBEAPs and difficulties encountered by small businesses
- Review materials, regulations, and legislation to ensure they are understandable to small businesses
- Identify issues of concern to small businesses
- Advocate for small businesses with legislators and senior state agency management

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