

January 5, 2021 SBO/SBEAP NSC Call Minutes

Roll Call: Jennifer Collins (IN), Donovan Grimwood (TN), Dan Nickey (IA), Jennifer Wittenburg (IA), Crystal Warren (TN), Jenifer Dixon (MI), Tony Pendola (NC), Nancy Larson (KS), Eric Florio (NV), Allison Crowther (KS), Melissa Collier (MS), Renee Bashel, Emily Ohde (MN), Mark Stoddard (IN), Belinda Breidenbach (ID), Lisa Ashenbrenner Hunt (WI), Sara Johnson (MS), Jeremy Hancher (PA), Nancy Herb (PA)

Minutes taken by Region 7

Agenda Repair: Nothing

December Minutes: approved

Region 5 Report Out:

Jennifer Dixon –

Prompt members to think about what regulations are small businesses having troubles with in your region.

Drinking water systems and asset management, industrial storm water, registration permits (who is eligible), property transaction, hazardous waste rule, Tanks software, peak shavers, crematories, permit questions, ECHO database. (Sending this info to Jennifer and Donovan)

Next Month report out will be for Region 6, Jennifer will contact Lloyd.

RASBLs – Donovan have we determined a time to have a group call? Jennifer is working on this, Doodle poll out right now, looking at the end of this month. Looking like January 22nd 1-2:30 will work best, hoping to get a meeting scheduled via Zoom and sent out to SBEAP main. This will be a meet and greet/open discussion. The RASBLs have received information about what the past individuals have done as well as notes from the 2019 annual training.

Subcommittee Updates

- Annual Training Planning – Lisa – have not heard anything from Lloyd in OK to see if he still wants to host (would be in September). Ideas for training –In-person may be difficult at this time, should look into doing another virtual event:

- Short spring meeting (4 hour meeting)
- April meeting – with session on plans for Clean Air Act Awareness Week
- Fall training?
- Add in more networking
- Speaker/Topic idea – Karen, Tony can ask, Compliance and Enforcement section at EPA, report out from RASBLs, report out from promotional subcommittee

Should we look at getting back to our annual trainings earlier in year, 2022 will be Nevada in February time frame.

No planning meeting scheduled at this time – planning subcommittee in Region 7 is represented by the Regional Alternative. Jennifer will get a meeting scheduled.

Nancy and KS does not have dedicated funding to subcontract the 2021 training, there is funding for awards and scholarships.

- Technical – Mark –
 - January Topic – hazardous waste regulations – Kathy Lett, Mary Beth Chariton

- February Topic – EPA Snap program solvents and refrigerants - Margret Shepard
- March Topic – Metal finishing
- April Topic – How to comply with industrial storm water
- May Topic - Methyl bromide fumigation
- Other ideas – PERC drycleaning
- Upcoming topic ideas are included on the technical subcommittee notes and agendas, these upcoming topics should be added to national SBEAP webpage.
- Education / Annual Report – Belinda
 - January 26 – presentation on the annual report data, invitation has been sent out, this meeting will be recorded
 - New survey tool will be used this year
- Website – Nancy
 - Met in December, have been working on a revised logo that will go out for a vote on Main, approved a homepage and template for the subpages. No future meeting set at this time.
- Promotion – Allison
 - First meeting December 17th talked about direction. Looking to get more into tweets and the ASBL newsletter. How can we get SBEAPs to promote themselves?
 - Renee – Awards – added new information to the Karen Brown award, please review and email Renee with any comments. Information will be sent to Nancy to post information on website and information will be sent out when awards are open, deadline will be dependent upon annual training dates.
- Allied Updates
 - Dan Nickey – CAAAC – meetings are 2 times a year.
 - Meeting was December 8-9.
 - Deputy assistant administrator provided an overview and update on priorities, no questions were taken
 - MOVES Emissions Model updates were provided, emissions model – more info: <https://www.epa.gov/moves/latest-version-motor-vehicle-emission-simulator-moves>
 - Provided an update on air toxics strategy and evaluation teams – will not include outside individuals – strategy is in draft
 - COVID 19 airborne transmission indoors was also discussed
 - A large portion of the meeting was dedicated to discussing the committee’s development of the CAA 50th anniversary report – a portion of this report details the success of the CAA. Dan communicated the positive impact of the SBEAPs and that they are a success of the CAA which should be included in the report. Group suggested federal funding for SBEAPs, report will be good way to share information on SBEAPs.
 - Next meeting – late spring with new administration
 - Melissa – Environmental Justice Liaison with OAQPS discussion with Holly,
 - What type of assistance would be needed: make information about air pollution available to the public, focus on minority businesses including women owned. Example: provide translated outreach materials.
 - What roles do you see Melissa playing with OAQPS? Translations is important and not currently available. NSC should provide insight when certain materials need to be translated and into what language(s). Is EJ screen used to determine which areas of the country need additional language translations? – maybe but

they are looking for insight from individuals working directly with these businesses as opposed to a computer program.

- Next call Feb 2 (2-3 EDT)

February 2, 2021 SBO/SBEAP NSC Call Minutes

Roll Call: Jennifer Collins (IN), Donovan Grimwood (TN), Jenifer Dixon (MI), Tony Pendola (NC), Nancy Larson (KS), Eric Florio (NV), Allison Crowther (KS), Melissa Collier (MS), Renee Bashel (WI), Emily Ohde (MN), Mark Stoddard (IN), Belinda Breidenbach (ID), Sara Johnson (MS), Jeremy Hancher (PA), Nancy Herb (PA), Julie Nicol (AR), Lloyd Kirk (OK), Chris Lynch (NV), Ed Bakos (NJ), Jeremy Hancher (PA SBDC)

Minutes Taken By: Region 6

Agenda Repair: Nothing

January Minutes: Approved

Section 507 Leadership meeting: Jennifer Collins and Donovan Grimwood met with Paula, Rhonda, and Lea from U.S. EPA about the meeting we had with Regional Air Small Business Liaisons. Positive feedback on both sides. Discussed next steps: states can reach out to their RASBL with their questions. Invite them to regional meetings, etc.

Items that were discussed included: EPA work group calls, create a directory. Also, finding What other services are available online or at EPA so the RASBLs are better able to connect the states with the resources they need. Create excel file to connect topic areas with specific EPA office/person.

Paula suggested a Self-audit and e-disclosure – we need a training at the annual training (or in the next few months) to go over EPA e-disclosure process.

EPA is planning on having speakers during small business week – they may cover the self-audit training idea.

Jenifer Dixon asked if the meeting with the RABLS was recorded. Regions 5, 9, and 10 were not present at the recent RASBL meeting. It was not recorded. Someone needs to reach out to the missing regions. Rhonda is encouraging the regional reps to reach out directly to their RASBL. If they cannot get ahold of them, let Rhonda Wright know.

Discussion- share ideas on how we might evaluate our state programs' effectiveness under Sect. 507

Monitoring and recording strategy – Paula Hoag is developing a strategy to monitor the effectiveness of state programs. Intends a complete draft by mid-May and a final plan to her leadership by July 1.

Discussed Paula's vision for program moving forward. Tentative plan: Paula will interview 9 states each year to assess their programs. Jennifer emphasized to Paula the importance of input from national SBEAP and states in developing this plan. Comment from Sara: why can she not use the raw data from the regional report, etc. Response: OMB (Office of Management and Budget) is limiting Paula's methods / ability to accept data from national SBEAP so she needs a different way to collect information. Cannot conduct a survey of all states. Needs to develop an ICR (approval to collect data). Has been difficult to get ICRs through OMB. Comment from Sara: why can she not use the newsletter articles we prepare and send her? We just need to know what she's looking for to collect the data she's interested in. How do we measure the effectiveness of our programs with regard to Section 507. Problem: the states are so diverse/varied they are hard to compare. Suggestion: start with the states that don't participate (lack an SBEAP program). Issues with ICR and OMB are limiting. How can we help her without generating too much additional work? Create a secondary report for her to look at unofficially (or build into ICR). Nancy

comment: ICR prevents Kansas from collecting data for annual report. Paula is thinking of doing a desk review with states. It's not difficult – it's an opportunity to meet with Paula one-on-one. She will be more involved in the program – learn our challenges and successes. This is actually a promising tactic. Low burden for states (sit down and discuss program). Can lean on metrics already collected for NSBEAP. This is an opportunity to grow closer to Paula/EPA. Nancy supports this strategy. Renee: ICR is an incredibly difficult, onerous process. Proposed interview strategy is not bad. Sara: concern that states being set up to fail by not being given clear metrics/expectations of what 'success' looks like. Disconnect between EPA and on-the-ground work by the states in supporting small businesses. Jennifer: the structure of the annual report really does show a useful comparison between states. Nancy: we need input and same questions for all states. The Annual Report can be very quantitative, but the ASBO interview process would allow for a more qualitative approach, explaining our program challenges. Belinda: goal of invigorating non-existent programs. Paula really needs to develop this process WITH National SBEAP and the states in order to ask useful questions. Nancy: what about putting together a workgroup to help Paula develop her questions. Jennifer asked Paula if we can have input at the beginning of this process – Paula responded affirmatively. Now is the time to offer thoughts on process and content to provide to Paula. A meeting or work group is a good idea, sooner rather than later. Donovan: it's required for her program to collect information. She may not have a direct layout of questions yet. She will likely use annual report as basis / to refer back to. Jennifer: concern – Paula mentioned wanting to develop a process that works both for SBEAP and asbestos – these areas are likely difficult to combine.

NEXT STEP: Jennifer will set up a meeting to discuss how we can be involved in designing the program and how Paula as ASBO will evaluate us (the states). Nancy – suggest plug this in to the meeting next week on how you evaluate your program. Consensus – yes! Who will update the agenda and get the ball rolling? **Nancy L, Julie, and Donovan will work on this.**

Region 6 Report Out:

Lloyd Kirk (OK) – AR, LA, NM, and OK have had several Zoom calls. Difficulty looping in TX and RASBL. This process has been useful for information and beginning to collaborate within the region to improve our programs. We're excited about our new relationships. Hoping to meet with EPA in Dallas in October.

Most content is in our written report. Here is a brief overview of similarities and differences within Region 6.

1. AR and OK are similar programs – multi-media programs with many duties beyond SBEAP. NM (1-2 FTE) is Air only, SBEAP only. LA is large (8-9 FTE) and technical. AR has recently transformed – Enterprise Services is building new programs. OK works closely with executive team. All 4 states do Environmental Reviews and permit assistance. NM does an outstanding amount of small business assistance.
2. Innovative Projects: commonality is shifting resources online during COVID. OK enhanced ArcGIS maps and created online tools and trainings. NM is conducting online trainings (can only use Microsoft Teams, not Zoom). LA conducted online webinars. LA is working with microbrewery wastewater. AR is rebuilding SBEAP from scratch – new hire will be leading the SBEAP program.

3. Regulations SBs are struggling with: OK – medical marijuana. NM – emissions inventory (what needs to be reported). LA – open burning, small business loans. AR – crematories, permit calculations.
4. Reoccurring issues – COVID, abrasive blasting, wind-blown dust, permit assistance and calculations.

Autobody Training Update – Tony Pendola

Tony has put together a complete training on 6H. Contractor developing the platform has apparently gone out of business (gone no-contact). Several large businesses are very interested and may provide funding.

Send Tony ideas on how to get things moving

Subcommittee Updates

- Annual Training Planning- Jennifer
Not yet scheduled. Jennifer has been focused on RASBL meeting. Will send out doodle poll / schedule shortly. Will likely be virtual, as last year. Aiming for June/mid-year.
Chris Lynch – please keep updated on timing. NV has training in 2022 – need to coordinate.
- Technical – Mark/Donovan
February 16 – Margaret Sheppard of EPA’s Significant New Alternatives Policy Program (SNAP) program will give overview of SNAP at the next meeting.
- Education / Annual Report – Belinda
Planning Q&A in March
- Website – Nancy
Working on redoing the website. New logo went out for vote. 80% voted for new logo. Some feedback for graphic artist to incorporate. Feb 17 subcommittee will meet to review work that has been done. Annual report ready to go. Ohio is supporting the data collection survey this year. Now you do not have to enter all at once (can go in and out). AskSBEAP is on dry cleaners. New calendars have been posted for dry cleaners.
- Promotional – Allison
Met last week. Looking to start meeting 2nd Tuesdays at noon central. Will be recruiting to get all regions represented (need Region 10). Social Media: looking for resources to help SBEAPs use social media. Platform for SBEAPs to advertise their good work / successes with each other and the public. Looking at how can we support and facilitate this. Looking for verbiage for enforcement letters. Putting together template letter for annual report (to send to Regional Administrators, Governor, and Federal Senators and Congressional Representatives).
- EJ Liaison to OAQPS – Melissa Collier
No update at this time. Jennifer et al. will provide Melissa more clarity on her role. Meeting next week (Feb 11) is opportunity to discuss adding EJ component to programs (for example, are businesses we assist owned by women and minorities).
- Awards: Renee
Each Region should submit at least one nomination

Allied Updates

ECOS has not met. Next meeting is virtual.

Next NSC call: March 2, 2021, 2:00-3:00 pm EDT

2021 March NSC meeting

March 2, 2021

Roll Call: Jennifer Collins (IN), Donovan Grimwood (TN), Jenifer Dixon (MI), Tony Pendola (NC), Nancy Larson (KS), Eric Florio (NV), Allison Crowther (KS), Melissa Collier (MS), Renee Bashel (WI), Emily Ohde (MN), Mark Stoddard (IN), Belinda Breidenbach (ID), Sara Johnson (MS), Jeremy Hancher (PA), Nancy Herb (PA), Julie Nicol (AR), Lloyd Kirk (OK), Chris Lynch (NV), Ed Bakos (NJ), Jeremy Hancher (PA SBDC)

Minutes Taken By: Region 9

Agenda Repair: Nothing

February Minutes: Approved

❖ Report from ASBO/OAQPS/NSC Chair and Vice Chair meeting (February 23, 2021)

- Donovan and Jennifer met with Paula, Lea, and Catherine from OSDDBU and Rhonda from OAQPS. Catherine spoke at the annual training in 2019 about work with OECA and working on next gen compliance. Catherine is on detail with OSDDBU. Donovan, Jennifer and the EPA group went into the metrics and reporting that were discussed at the last meeting. A copy was provided of the letter that was sent to the NSC. Thanks to Julie, Nancy and Donovan for providing input to Paula on the metrics discussion. Paula is drafting a strawman document between May and June and will be sharing it with us. Paula will have a final version of the plan sometime in the fall. They are having several meetings with RASBLs. There should have been a survey that was sent to everyone. We should have received a message from our Regional rep.
- Donovan: Are all the regional reps on the same page? Each regional rep may be approaching it with a different method.
- One of the thoughts that we had was having a RASBL list on the SBEAP website. However, Paula said we can't directly host EPA information. SBEAP can link to it.
- Nancy had quarterly meeting with Lea Carmichael. They need to update the RSBL info on their page and want to take on hosting RASBL contacts and the SBEAP will link to RASBLs.
- Some of the discussion was related to our list. Rhonda wants to know if we can share the trade associations with them. They are developing a list of parties to contact related to rules and getting input from various associations and small businesses. Can we share the list or do we have a public list we can give them of the trade associations?
 - Nancy: The list that was provided by Paula is probably better than the list we have. We have decided that most of the lists are not public and shouldn't be shared with people not in the NSC. Nancy shouldn't share the lists unless she gets permission from the trade associations.
 - Jennifer: Have we updated the contacts with the trade associations?
 - Nancy: Not active at all. Nancy is the only one that posts on it. Nancy can ask Paula for most updated trade association list and copy Rhonda, this way both have the most up-to-date list.
- Paula has met with other programs and has been talking about Perc, she mentioned the SBA meeting relating to Perc. Nancy is hosting an event relating to dry cleaners.

- Rhonda would like to figure out a better way to involve small businesses, the upcoming SBAR panels, and a way for small businesses to have more input. They would like to hear from small businesses themselves on the new rulemaking. Any thoughts on how she can get better involvement from small businesses?
 - Nancy: Nancy and Lina Devocre are having roundtables and reaching out to the small businesses. Would it be helpful if the rule writer can speak in a small group? Nancy hosted a PCE roundtable for dry cleaners about updates to risk assessment and how it can impact the industry. Maybe take this model for ourselves and get more small businesses involved in the process?
 - Donovan: Better at state by state or regional level?
 - Nancy: Regional may be better? They will hopefully have anywhere from 10-15 drycleaners on the roundtable. The EPA/TSCA person (Shelly) is providing the technical material.
 - Jennifer: Best way to coordinate them?
 - Nancy: easy to coordinate. Want to keep it simple, friendly, and want to tell the businesses that this is their opportunity to get the info at a personal level. Done by the regional rep? Or someone from the region who is on technical?
 - Donovan: Would work best at regional level. Too many time zones at national. Would focus more on the direct area and generate an audience. If it is hosted as an EPA event they can set up a regional connection and SBEAP can spread word about it. Something similar was done in Regions 3 & 4 about distilleries.
 - Jennifer: will follow up with Rhonda and will try to get some ideas for reaching out to regions. If anyone else has ideas, let us know.

❖ **Report out from Region 7: Nancy**

- States received and responded to RASBL's request
- States meet 2-3 time by phone each year and then one time in person, typically in Fall at EPA offices
- Main updates come from Iowa
- The IWRC has been working closely with the Iowa DNR over the past few months to update and create new guidance documents for Prepared Feed Manufacturing Facilities (feed mills) and Grain Elevators. These documents provide guidance on permitting, compliance, and applicable federal rules. The documents include:
 - New permitting and compliance FAQ documents for feed mills and grain elevators.
 - Updated permitting guidance documents for feed mills, which include:
 - Permitting Guidance for Facilities using the Small Unit Exemption (SUE)
 - Permitting Guidance for Facilities not using the Small Unit Exemption (SUE)
 - Emissions Calculator for Prepared Feeds Facilities
 - A new permitting guidance document for feed mills not subject to National Emission Standards for Hazardous Air Pollutants (NESHAP) subpart 7D.
 - Links to existing general permitting guidance that may be pertinent to feed mills.
 - Inspection guide for feed mills.

The information for Prepared Feed Manufacturing Facilities can be found [here](#).

The information for Grain Elevators can be found [here](#).

We are currently in the process of doing some outreach to these industries to ensure they are in compliance with permitting and NESHAP (for feed mills - prepared feeds) requirements.

❖ **Kansas updates**

- Hosting a PCE Roundtable for dry cleaners today at 2pm
- Working with HEMP outreach and tech assist project. Drafted new PTE tool for industry.
- Working with a ready-mix concrete compliance assistance initiative – thanks to main for help and ideas
- Working with a funding agency to negotiate new SFY22 contracts – multimedia

❖ **Nebraska**

- No specific report, they did move offices in late 2020

❖ **Missouri**

- No specific report, they did hire second SBEAP Bob Randolph in mid-2020
 -
 - Donovan: What is the small unit exemption?
 - Nancy: Jennifer Wittenberg can answer that
 - Belinda: It is still illegal to grow hemp and don't care what federal says. Has been working with company that is hemp based insulation. Concern is bringing product in and are struggling with unnecessary problems getting the business started.
 - Donovan: Are they making difference for ethanol based?
 - Nancy: Linell is the lead on the project. They are accounting for solvent VOCs and some emissions from drying. Once it is published Linell can share it with Donovan.

❖ **Subcommittee Updates**

- **Annual Training Planning- Jennifer C.**
 - Did meet on Friday and had a good discussion. Lloyd was still working on having an in-person event. More likely that a virtual event will happen and have decided to move in that direction. Looking at second and third week of June. Are there any major conflicts? Suggestion was to do Tues-Thurs event from 1-3pm EST with something social in the evening or afternoon. Hoping that all the subcommittees can talk and come up with topics for next discussion on March 19. A survey will be going out to Main to ask about those two weeks and questions about next year.
- **Technical – Mark/Donovan**
 - Next technical is metal fabrication best management practices from the standpoint of an air inspector. After that there will be a presentation on industrial stormwater in April. Continue to have a fairly good turnout.
- **Education / Annual Report – Belinda**
 - This year Dan is hosting the survey monkey, has more access to the information. Belinda sent out survey and will hopefully continue to get in the annual data

- and submissions. Will send out another positive message next week. Will host a Q & A in March. Will wait until the end of the month to start the “pestering.”
- **Website – Nancy**
 - New logo is approved and will be used when the website is launched. Working on new website subpage, not sure of launch date, but likely by may or just after training. Meet quarterly with compliance assistance centers to compare new resources and trainings. Just finished quarterly report and meeting with EPA.
 - **Promotional – Allison**
 - One of the main things is to get more people on twitter and get people more comfortable with it. Will develop some questions to send to main to get an idea of obstacles that are facing the programs and get a better idea of their usage. Have also talked about possibly doing a presentation on social media usage for SBEAPs. **Renee:** Has a nice batch of award nominations that came in on Mon and Tues and is expecting at least one more coming later this week.
 - **EJ Liaison to OAQPS – Melissa Collier**
 - No report. Mapping inequality project that is being sponsored by EPA has a lot to do with env justice communities and where they are located. Includes a piece that looks at the historical red lining. Want to overlay it with food deserts. She is looking for us to give guidance on what we see the EJ liaisons doing. She thinks we can do some groundbreaking work in looking how federal programs support minority businesses. She is continuing to look at different things that are going on now that we can use to develop a position for an EJ liaison.
 - Jennifer: Is there anyone who would like to be involved in a small group to put together a job description for this position?
 - Donovan: Several departments within a state regulatory group may have an EJ contact. It may be a good idea to collaborate with them and get some ideas. We can possibly have them as part of a workgroup.
 - Jeremy: Has some experience with EJ and knows the region 3 coordinator. He is willing to help out.
 - Donovan: if anyone thinks of a way to collect the metrics more easily, let everyone know.
 - Tony: If the number is going to be small and look bad, it is better not to collect it.
 - Melissa: Tony brings up a good point. We can look at where the business is located for demographics. Can use mapping tools. At least identify that a business is located within a community that is considered an EJ community. Approach is not to look at it from standpoint of who owns the business, but where it is located.
 - Donovan: If there are really low numbers, maybe refocus the marketing.
 - Tony: It would help if the regional reps would go to regional meetings and push the reg nav tool. Have states send to trade associations. Had a great convo with Exalta and are willing to help.

❖ Allied Updates

- **NAACA (Nancy H.) –**
- **ECOS (Donovan) –**

- CAAAC – (Dan)
- AAPCA (Tony) –
- Others

❖ Next NSC call – April 6, 2021, 2:00-3:00 pm EDT

April 2021 SBO/SBEAP NSC Call

April 6, 2021 1:00-2:00 CDT, 2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 10

❖ **Roll Call**

14 in attendance

Nancy Larson, Kansas R

Tony Pendola, North Carolina R

Lloyd Kirk, Oklahoma R

Donovan Grimwold, Tennessee R4

Jeremy Hancher, Pennsylvania R3

Emily Ohde, Minnesota

Eric Florio, Nevada R9

Jennifer Collins, Indiana

Jennifer Wittenburg

John Podolinsky, Montana R8

Renee Bashel,

Sara Johnson, New Hampshire R1

Rhonda Wright, OAQPS

Belinda Breidenbach, Idaho R10

❖ **Agenda repair-none**

❖ **Approve March minutes- approved**

❖ **Rhonda Wright - Executive order 13990**

Statement from Rhonda:

- On January 20, 2021, President Biden issued an executive order (E.O. 13990) that instructs EPA to consider taking two key steps by September focused on reducing methane:
- Step 1: propose a rule to reduce methane emissions from the oil and natural gas sector
- Step 2: propose new regulations for existing sources of both methane and volatile organic compounds (VOCs) in the oil and gas industry.
 - Reducing methane emissions from these sources can help us make important progress in tackling the climate crisis.
- EPA hopes to reach out to SBEAP as September proposal put together. Should be more opportunities to share input and concerns soon as well as during formal process.

Discussion:

Jeremy Hancher brought up Pennsylvania shale oil and gas producers
Donovan suggested we prepare our contacts now so we can get word out quickly for comments from small business.

Donovan explained that a productive well was defined by very different levels by state.

Lloyd Kirk- spoke about Oklahoma being an oil and gas state. That some production is on tribal land-
McGirt case. Overview at https://en.wikipedia.org/wiki/McGirt_v._Oklahoma

Rhonda requests tribal info from Lloyd.

OAQPS under deadline pressure, September proposal. Many rules are being worked on.

Small business program build relationships across agency to be better engaged with small businesses.

Rhonda hoped to have the draft by conference, yet now plans a rough draft by summer.

Tony Pendola let Rhonda know he was on the 6H technology review workgroup.

❖ **Report from ASBO/OAQPS/NSC Chair and Vice Chair meeting (March 23, 2021)**

Donovan – Paula Hoag said its ok to go ahead and call to brag on your SBEAP program, test case for her interview questions. Asked we be selective in EPA conference invite to have a more effective engaged speaker. How high up do we go before losing the connection. Admin transition may mean many may not be able to speak to their new positions.

Donovan senses in flux

Jennifer Collins –

Paula, Rhonda and Lea are meeting consistently bi-weekly with RASBLs, creating templates, regional RASBL to assist in disseminating information. Small bus week OSBDU awards May 6.

Donovan is having good interaction with RASBL.

Further discussion- Jennifer asks if we can get additional information from our states to Donovan's questions below

❖ **Feedback for OAQPS on 40 CFR 60 Subpart OOOO NSPS for Crude Oil and Natural Gas Production, Transmission, and Distribution and 40 CFR 60 Subpart OOOOa NSPS for Crude Oil and Natural Gas Facilities for which construction, modification, or reconstruction commenced after September 18, 2015.**

1) Are there materials that your state has developed for it? If so, please send us a link to your webpage or materials relating to it.

2) Does your state have any particular issues relating to O&G?

3) Even if your state hasn't had any particular issues relating to O&G, are there any specific concerns relating to O&G that you may have?

❖ **Report out from Region 8- (10 minutes)* John Podolinsky
Process for Regional Report out:**

The Region that took minutes the prior month will present on these questions to the NSC at the next meeting. If the Regional Representative or Alternate will not be at their assigned meeting, they should contact the NSC Chair/NSC Vice Chair as soon as possible prior to that meeting. Prior to their assigned meeting, the Regional Representative and/or Alternate should reach out to their region's states to receive feedback on these questions below. Provide a written summary to the NSC and a verbal overview on the call. You may cover all questions or just select ones.**

1. What are core activities of each state SBEAP in your region? (ex: Describe a day in the life of the State SBEAP)

Montana is working in water in addition to air. New subdivisions to accommodate the huge influx of new residents. Subdivision issues; complaints, work w/ developers public private wastewater Bridger Brewing.

Post & pole chromated copper.

2. What are some innovative projects or approaches that SBEAPs are doing in your region?
3. What regulations are small businesses having trouble within your region? What questions are coming up frequently in your assistance efforts?
4. What other recurring issues are the SBEAPs in your region dealing with?

****The written summary will be shared with Paula and Rhonda.**

❖ Subcommittee Updates

- **Annual Training Planning- Jennifer C.** Friday meeting April 9 @ 1-2:30 PM Eastern-last meeting was productive. Florio asks for survey questions. Jennifer Collins sending Excel. Nancy gives positive feedback on the calendar invites.
- **Technical – Mark/Donovan-** April 20 Ryan Grant EGLE Industrial stormwater May MeBr fumigation

Preparing Annual training topics

JC requests a list of upcoming Technical sessions for website-Allison said they are on meeting invite – JCollins wants larger audience. Should upcoming list go to main?
- **Nancy requests**
- **Education / Annual Report – Belinda-** Dan & Nancy have been working on data collection. Survey Monkey closed March 31. Don't have final report out.
- **Website – Nancy** Committee meets tomorrow- new website almost done, only 3-5 more pages to finish. Release date not set yet, will decide tomorrow. Will plan a website tour meeting after release. Announcement received positive feedback
- **Promotional – Allison –** questions to main on obstacles to using social media to use to develop upcoming training. Renee awards received scores. R3,8, &9 no scores yet, Please send by Friday
- **EJ Liaison to OAQPS – Melissa Collier-** not on

❖ Allied Updates

- **NAACA (Nancy H.) –** not present
- **ECOS (Donovan) –** no news

- **CAAAC – (Dan)**-not present
- **AAPCA (Tony)** – no news
- **Others** - Tony requests, what to people struggle with on 6H? Training was discussed and the Petition for exemption

❖ **Next NSC call – May 4, 2021, 2:00-3:00 pm EDT**

❖ **Action Items –**

R10 report out in May

R 1 notetaking

May 4, 2021 SBO/SBEAP NSC Call

May 4, 2021

1:00-2:00 pm CDT

2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

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Minutes to be taken by Region 2

❖ Roll Call

Nancy Larson, R7, Web Rep
Tony Pendola, AAPCA/OAR Rep
Lloyd Kirk, Oklahoma, R6
Donovan Grimwold, R4, Tech Rep, Vice Chair
Jeremy Hancher, R3
Emily Ohde, R5 Alt
Eric Florio, R9
Jennifer Collins, Chair
Jennifer Wittenburg, R7 Alt
Renee Bashel, Awards Rep
Belinda Breidenbach, R10, Ed Rep
Emily Ohde, R5
Allison Crowther, Promo Rep
Eleanor Divver, R8 Alt
Chris Lynch, R9
Melissa Collier, EJ Rep

❖ Agenda repair

❖ Approve April minutes

❖ **Retirement: Harry Ching, Region 2, New York** retired and there are no plans of filling the position. Region 2 Liason was informed.

❖ **Feedback on discussions related to dry cleaners** – Donovan discussed New Rules Dry Cleaning Technology being reviewed. There was a call last week with Rhonda Wright and EPA representatives gathering information. States have seen a 50% decline in drycleaning business during the pandemic with many permanently closing. Perc drycleaners have decreased with a corresponding rise in hydrocarbon as well as other alternative solvents. Donovan and Tony were interviewed by EPA individually after the group meeting.

❖ Report out from Region 10

Process for Regional Report out: Update changes in Region 10, Patrick Hoermann retired and there is no talk of replacing his position. Also, there is no SBEAP in the State of Washington. Trying to get movement and contact in the

states of Washington and Oregon has been minimum. There has been no participation in the two states. Region 10 is looking for contacts in the states to be involved with SBs within the states. Donovan suggested to talk to the RSBL or Rhonda Wright at OAQPS on leveraging to fill the positions that is needed to help small businesses.

❖ **Report out from Region 8**

Eleanor Divver discussed with Region 8 representatives. There are no representatives from South Dakota or Montana.

❖ **Subcommittee Updates**

- **Annual Training Planning-** Jennifer C. on Friday announced registration opening for the NSC Annual Training. The registration is live this week along with a draft agenda. Jennifer is using a tool called “Padlet” for mapping and to share state information online. The Jennifer C would like the states to complete and populate the requested information for “Padlet” for the NSC Annual Training by end of May: The information requested: Big Wins, Challenges, 2021-22 Priorities, help wanted, structure, and stats. Google Jamboard will be used for the Annual Training and will be tested before the training.
:
- **Technical – Mark/Donovan:** Methylene bromide use and fumigation was discussed

New Website for SBAP



- **Education/Annual Report – Belinda.** Talked about annual training agenda presentation for newcomers and SBEAP program. The annual report may be ready for annual training.
- **Website – Nancy –** Started updating on new National Website a couple of weeks ago and the website work is still in progress. Links may have changes and Nancy is working on the banner for annual training. The Website workgroup will present a live survey on the website through survey polls. Website tour is expected in July and late in fall.
- **Promotional – Allison –** Update on new Tweet process trying a new rotation 4 per month starting in May.
- **EJ Liaison to OAQPS – Melissa Collier** Review and updating states on Environmental Justice. State are being asked to offer assistance to EJ small business being proactive and help relief EJ. EJ communities need to know the environmental impacts for EJ communities and states are being asked to join and incorporate EJ based on the feds.

❖ **Allied Updates - No updates**

- **NAACA (Nancy H.) –**
- **ECOS (Donovan) –**
- **CAAAC – (Dan)**
- **AAPCA/OAR (Tony) –**
- **Others**

❖ **Next NSC call – June 1, 2021, 2:00-3:00 pm EDT**

❖ **Action Items – R1 to take minutes for June**

June 1, 2021 SBO/SBEAP NSC Call

June 1, 2021
1:00-2:00 pm CDT
2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs (SBEAPs) through representation and collaboration

Minutes to be taken by Region 3

❖ **Roll Call**

- 1: n/a
- 2: n/a
- 3: Jeremy Hancher
- 4: Donovan Grimwood, Tony Pendola, Melissa Collier
- 5: Renee Basher, Jenifer Dixon, Jennifer Collins, Mark Stoddard, Emily Ohde, Alexis Andrews
- 6: Lloyd Kirk
- 7: Jennifer Wittenburg, Nancy Larson
- 8: Eleanor Divver
- 9: Eric Florio
- 10: Belinda Breidenbach
- EPA: n/a

❖ **Agenda repair** – Jenifer introduced Emily & Alexis as new Region 5 reps.

❖ **Approve May minutes** – Tony submitted corrections. Corrections approved as final.

❖ **Reminder: June 30 is when current regional representative/alternates rotate. New alternates should be designated by end of June.** Reminder that new reps/alts should be chosen. Headshots should be sent to nlarson@ksu.edu.

❖ **Report from ASBO/OAQPS/NSC Chair & Co-Chair meeting on May 25, 2021** Meeting with Paula, Rhonda, Catherine Tunis and Lea C. Biweekly meetings with RASBLs. Intent to hold monthly calls. RASBLs invited to annual training; 3 registered thus far.

Question if RASBLs will help establish SBEAP programs in states that do not have them – higher level issue at EPA. In Region 10, there is one half SBEAP FTE for entire region. RASBLs added to main SBEAP listserve.

Annual training – Paula & Rhonda preparing to speak.
Rhonda hiring assistant to help her out.
Discussed EJ.

❖ **Practice Google Jamboard** – tested it out with success.

- ❖ **Update from EJ Discussion** – small group got together. Melissa informed what is going on with NEJAC & WHJAC. Suggested reading Administrator's letter that addressed Executive Orders. Discussed where do we want to participate as a national organization, how can we assist small biz to think outside their 4 walls and how operations may affect local community. Providing training holistically. Focus has traditionally been on how to identify EJ areas.

Discussion about whether EPA can work with SBA to offer grants to help small biz come into compliance. SBEAPs would not offer grant but would help with compliance assistance issues. Idea was taken to Paula to see if this was something was feasible.

Idea to form EJ task force or working group to work on implementing ideas. Have the SBEAPs ever focused on this type of issue? Some states have. At least 10 in attendance liked the idea. No votes against. Question on whether voting constitutes participation in task force (no, it does not). Some states indicated higher approval would be needed to participate.

- ❖ **Subcommittee Updates**

- **Annual Training Planning- Jennifer C.** – next week 6/8 – 6/10. Agenda complete. Paula inviting Janet McCabe. Peter Tsirigotis from EPA OAQPS will be speaking. Someone will be needed to represent regions for regional program updates & highlights. Day 1 will have limited interactive features due to speakers attending. Days 2 & 3 will be more interactive. Around 90 people have registered. Jennifer Wittenberg will help with issues during the event.
- **Technical – Mark/Donovan** – ready for scheduled session next week.
- **Education / Annual Report – Belinda** – newcomer session using Kahoot format. Short 15-minute segment. Winner will get travel award.
- **Website – Nancy** – will have short interactive session next week.
- **Promotional – Allison** – Twitter rotation started with 4 tweets received. Awards session ready.
- **EJ Liaison to OAQPS – Melissa Collier** – no updates. When EJ survey results go out, Melissa will work with Rhonda to figure out next steps.

- ❖ **Allied Updates**

- **NAACA - (Nancy H.)**
- **ECOS - (Donovan)** – no updates.
- **CAAAC – (Dan)**
- **AAPCA - (Tony)**
- **Others**

- ❖ **Next NSC call – July 6, 2021, 2:00-3:00 pm EDT**

- ❖ **Action Items**

July 2021 SBO/SBEAP NSC Call

July 6, 2021 1:00-2:00 CDT, 2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 1

❖ **Roll Call** – Reg 1: Sara Johnson, Reg 2: Ed Bakos, Reg 3: Jeremy Hancher, Reg 4: Donovan Grimwood, Crystal Warren, Derek Bozzell, Reg 5: Jennifer Collins, Lisa Ashenbrenner-Hunt, Mark Stoddard, Emily Ohde, Renee Bashel, Alexis Andrews, Reg 6: , Reg 7: Nancy Larson, Allison Crowther, Belinda Fowler, Jennifer Wittenburg, Reg 8: , Reg 9: Chris Lynch, Eric Florio, Reg 10: Belinda Breindenback
EPA: Paula Hoag, Catherine Tunis

❖ **Agenda repair** – no repair

❖ **Approve June minutes**

❖ **Overview of State SBEAP Evaluation Strategy strawman – Paula Hoag**

Document not available to external stakeholders yet. Paula shared outline. Paula's goal to clarify Ombudsman role and strategy. Program must meet statutory requirements and add additional tasks as needed. Where have we come from since 1990 and where we are now. Get additional feedback from stakeholders. Combining 2 roles of Ombudsman and Asbestos and Paula responsible for both. Statue has broad language. Reporting of effectiveness of the Federal Program requirement. Based on the law, not moderate the state programs, but to moderate federal program. What is federal program going to review and report on? In 30 years, many program changes, Paula trying to understand her role. Wants to give report on what needs to be improved at EPA. Paula wants NSC to review document once released to stakeholders.

❖ **Annual Training follow up discussion** – A subcommittee meeting in July and review comments from 2021 training. Chris Lynch is new chair

❖ **EJ Task Force follow up discussion** – Follow up on discussion. Document shared to NSC on summary of discussion. Would like an option to create one. Melissa will be involved but does not want to lead it. 9 votes to support a task force from June meeting. Does anyone want to lead this group? Ask the regions is this something they are interested in? We need education on this topic. There is funding on EJ projects. Lots of opportunity. Donovan will take poll. Sara wants to provide outreach to vulnerable

communities and our small business clients. Have open discussion of opportunities to reach those that need our services.

❖ **Subcommittee Updates**

- **Annual Training Planning- Jennifer C.**
- **Technical – Mark/Donovan** – MA TURI will present at next call. Another topic coming up, Determination of Containment, Iowa speaking in October, Emily storm water ppt in December
- **Education / Annual Report – Belinda** – Annual report in final draft. Scheduled presentation in July. Watch for invite. Every other month 4th Tuesday. Potential topic: What does a Regional Rep do? Regional meetings? How do you distribute information? What about RABL?
- **Website – Nancy** – time of year to update changes, contacts, listservs, as of August 1, switching list serve addresses, mention in subcommittee meetings, NSC pages updated, list of subcommittee sent to chairs of committees to verify is ok. Check state contact page. Annual training videos have been posted. Awards have been posted. Website tour invite sent.
- **Promotional – Allison** – planning a webinar in Sept on basics on webinars, outreach opportunities, more tweets, maybe change awards
- **EJ Liaison to OAQPS – Melissa Collier**

❖ **Allied Updates**

- **NAACA - (Nancy H.)**
- **ECOS - (Donovan)** - next week 2021 ECOS meeting, \$195 registration fee, listening session on oil and natural gas
- **CAAAC – (Dan)**
- **AAPCA - (Tony)**
- **Others** – Auto recycler trade association in August – tri-state event

❖ **Next NSC call – August 3, 2021, 2:00-3:00 pm EDT**

❖ **Action Items**

If you send out a questions on list serve, please create a summary of the responses and send to Nancy Larson. They need it for reporting. When you reply all, it helps share information to other states

August 2021 SBO/SBEAP NSC Call

August 3, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT;
1:00-2:00 CDT; 2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 4

❖ **Roll Call**

- R1: Sara Johnson
- R2:
- R3: Jeremy Hancher, Nancy Herb
- R4: Donovan Grimwood, Crystal Warren, Derek Bozzell, Tony Pendola
- R5: Jennifer Collins, Alexis Andrews, Mark Stoddard, Renee Bashel
- R6: Lloyd Kirk
- R7: Nancy Larson, Allison Crowther, Jennifer Wittenburg
- R8: Eleanor Divver
- R9: Eric Florio
- R10: Belinda Breidenbach

❖ **Agenda repair – Nothing noted**

❖ **Approve July minutes - Approved**

❖ **Report from ASBO & NSC Chair, Vice Chair discussion (7-27-21)**

- Donovan and Jennifer met with Paula Hoag, Rhonda Wright, and Catherine Tunis from EPA's OSDBU
- Asked EPA about the emphasis placed on Clean Air Act Advisory Committee (the committee that Dan Nickey is appointed to represent National SBEAP and small businesses)
- Paula said she would raise the issue to Office of Air and Radiation to find out how they are going to use that committee
- Discussed the EJ taskforce – Donovan gave an update.
- Update on strawman, that Paula discussed last month. Paula hopes to meet with Deputy Administrator to review this document and the goal is to define her role at the agency. Plan to be finalized by end of 2021; reporting on the plan will be in 2022.
- Leah Carmichael on detail until January.
- Elnora Thompson is filling in as the grant contact for Kansas.
- Working on asbestos FAQs for website.
- Working on SBA survey. They address questions about small business enforcement.
- Catherine working on National Compliance Initiative spotlights. Looking at compliance assistance tools. Also putting together OECA resource development and distribution. Planning on putting link on OSDBU page so that NSBEAP can link to this.
- Working on a guidance document for writing guidance documents.
- OAQPS still working on small business strategic plan. Next meeting in October with RASBLs.

- Suggestion made by Nancy to present the annual report to the RASBLs and Lloyd said that the Chair and Vice Chair should attend each meeting they have with the RASBLs.

❖ **EJ Task Force Survey Results – Donovan Grimwood**

- Melissa Collier is liaison to national EJ advisory committee. She will be retiring at the end of August and stepping down.
- According to the survey conducted by Donovan, 76% of SBEAPs agreed that we should have an EJ taskforce. 78% have agreed to be part. Majority do not have EJ as part of their current program.
- Main task should be how SBEAPS can address EJ concerns, including tools/resources and how to use them.
- Have had one person interested in leading this group.
- NSC had no comments.
- Next step to put out into national main list to see who wants to be involved, chair, etc. Will go out this week.

❖ **Regional Report out (10 minutes): Region 1**

- Sara Johnson (R1):
- MA: Moving toward a hotel-style office. Agency hoping to move back to in-person site visits in September. Working on PFAS and P2 outreach.
- NH: Almost done with solar panel disposal guidance. Will share in main email list when approved. Two documents, one for homeowners and one for businesses. Discusses different requirements between homeowner owned panels and renters, as well as businesses.
- Amalgam separator rules have been updated. Now requires an annual certification that maintenance requirements are being met.

❖ **Subcommittee Updates**

○ **Website – Nancy**

- All listserv URLs have changed. All now have a @listserv.ksu.edu address, but names before the @ symbol should remain consistent. This should reduce SPAM/JUNK issues by removing nationalsbeap alias.
- NSC list on website should be current.
- Held website tour, which will soon be on website.
- Annual report page is updated.
- Subcommittee chairs should look at website pages for updates.
- VA staff person doesn't have much time for SBEAP, FL is active.
- Final report will be due September 1, meeting with EPA to follow.

○ **Annual Training Planning- Jennifer C.**

- Wrap up/hand-off meeting coming soon, next Monday afternoon. Will discuss lessons learned.
- Padlet subscription is still going, but will be shut off soon, unless it will be used. Could instead save info as PDF. Comments:
 - (Nancy) Not a problem to purchase, as it is cheap, but the question is usage. Could be used for Annual Report, but that would be about it. May look at free account capabilities.
 - (Belinda) Good for sharing information between states, learning what others do.

○ **Technical – Mark/Donovan**

- Upcoming talk on ozone attainment areas
- Future talk on oil/gas rules.
- September talk will be on Industrial Stormwater Permits
- October talk will be on auto waste reduction.
- Future talk will focus on new printing technologies.

○ **Education / Annual Report – Belinda**

- Allison did great job with the annual report and with last week's presentation.
- Sent NSC members a link to the report on the webpage.
 - Might be nice to show an image of the report on the webpage.
- Suggests annual report be sent to RASBLs.
- R10 has not met RASBL. They were supposed to come to last call, but did not. May need to discuss coordination during next Education call.
 - (Nancy) Could NSC chair attend, or even act as a speaker at RASBL meeting.
 - (Lloyd) There should be an NSC rep on all RASBL calls.
 - (Donovan) Many of those calls are mostly training at this point.
 - (Jennifer) RASBLs are still working on strategic plan, and it is important for us to communicate with them.
- o **Promotional – Allison**
 - Not much for this month. Training on Sept. 14 on how to host a webinar.
 - (Jennifer) Is there a master calendar on the website? Yes, under events.
- o **EJ Liaison to OAQPS – Melissa Collier**
 - Melissa not on call. No further updates.

❖ **Allied Updates**

- o **NAACA - (Nancy H.)**
 - July meeting was cancelled.
 - Office of Inspector General released a report saying that EPA should do more to make sure synthetic minors are permitted appropriately. There may be more scrutiny on them in the future.
 - EPA has a new tool that looks at the impact of Powerplants on EJ communities. Nancy has not been able to get it to work. <https://www.epa.gov/airmarkets/power-plants-and-neighbororing-communities>
- o **ECOS - (Donovan)**
 - Webinar tomorrow at 12:00 EST that will focus on state enforcement priorities.
- o **CAAAC – No report**
- o **AAPCA - (Tony)**
 - AAPCA will have its fall meeting virtually.
 - Tony submitted nomination for the RegNav tool for 6H
 - Tony was contacted by a heavy duty repair group (an automotive group that focuses on large equipment)
- o **Others**
 - Tony had meeting with American Coating Association and OAQPS. Progress on video.

Next NSC call – September 7, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT; 1:00-2:00 CDT; 2:00-3:00 pm EST

❖ **Action Items**

- Jennifer and Nancy will look into Padlet, its functionalities and whether the subscription should be maintained.

September 2021 SBO/SBEAP NSC Call

September 7, 2021

**11:00 – 12:00 PT; 12:00 – 1:00 MT;
1:00-2:00 CDT; 2:00-3:00 pm EST**

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/as2jnkdqe>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 5

❖ **Roll Call**

- Nancy Larson
- Alison Crowther
- Miles Keough, NACAA
- Alexis Andrews
- Cheryl Dirck
- Crystal Warren
- Derek Bozzell
- Emily Ohde
- Eric Florio
- Elanor Divver
- Jennifer Collins
- Jeremy Hancher
- John Podolinsky
- Lisa Ashenbrenner Hunt
- Mark Stoddard
- Renee Bashel
- Sara Johnson
- Tony Pendola
- *610****960

❖ **Agenda repair - none**

❖ **Approve August minutes**

❖ **NACAA overview and Q&A – Miles Keough, Executive Director of NACAA**

Miles Keough (key-O) –

- Purpose: To further develop a connection and to be responsive to SBEAPs outreach to him (Tony P, et. al). Shared concerns and technical questions, opportunities of peer-to-peer information sharing.
- Who: Miles K. was a utility economist for ~30 years addressing topics such as cybersecurity, carbon capture and storage, and cost recovery for power plant environmental improvements which led to working with the Clean Power Plan. Keough began his position with NACAA in Summer 2017.

- What: NACAA
 - o Has gone through some changes to focus on technical topics and community support but has always sought to advance the equitable protection of clean air and public health for all and to improve the capability and effectiveness of state and local air agencies.
 - o NACAA has a state and local split – Tennessee air director and representation from within CA; Next year is Colorado and a county in Kansas
 - o 180+ members, including 35 state agencies.
 - o Does its work through its 12 committees. Each focuses on work areas: Agriculture, Air toxics, Climate Change, Criteria Pollutants, Emissions and Modeling, Enforcement and Compliance Assurance, Mobile sources and fuels, Monitoring, Permitting and NSR, Program funding, Public outreach, Training.
 - Committee actions:
 - Help EPA to understand local impacts.
 - PFAS focus and the air quality dimension
 - Reserve some of the toxics information from NATA – which is going to be folded into EJSCREEN – and what measures are not substitutable between the data, what is relevant and used by agencies, and how to help deal with the change
 - National program guidance for ISIS – modernization board, example: mobile vehicle tampering
 - Climate Change – on HFC drawn down, labeling, replacing exemptions with alternative technologies (fire suppressants, refrigerants)
 - Monitoring – Do community monitoring, what monitoring people want, local monitoring, and make monitoring
 - Emissions and modeling – improve inventories and models
 - Permitting – NSR improvement program – looking after the applicability phase. Once you are in how can the process be made less painful
 - Training – how to run a world class organization, how to deal with gray wave, remote hearings, etc
 - Public Outreach – Active during National Air Quality actions; communicate with different communities and languages – how do you pick those languages, what do you translate
 - Mobile sources and fuels - Safer and affordable vehicles; Cost benefit rule
 - o Advocates (on the Hill and elsewhere) for capability and effectiveness for their member agencies. They do not call for or against legislation but, spends time with appropriators and ensuring agencies have the resources needed, including EPA.
 - FY23 appropriations – Section 103 money, American rescue plan, funding provisions in reconciliation bill
 - If you ever have questions on how things operate on the hill, what is there, what is going, etc. contact NACAA. We share similar areas of interest.
 - o NACAA versus APCA: Not all Clean Air Agencies are members of one or the other. Each serves their members as best they can with shared goals and aspirations.
- Recent actions:
 - o NACAA January 2021 to the incoming Administration. <https://www.4cleanair.org/wp-content/uploads/NACAA2021PresidentialTransitionDocument-01152021.pdf>
 - 1) Center Environmental Justice - pivot from the CAA success story and add/finish the story by understanding the local benefits and harm.
 - 2) Respect State and Local Authorities as a Pillar of the Clean Air Act
 - 3) Ensure Scientific and Technical Integrity for Core EPA Actions
 - 4) Advance New EPA Programs to Protect Public Health and the Environment and Address Climate Change
 - 5) Reset Permitting and Enforcement Priorities to Emphasize Public Health and Equity
 - 6) Improve Technical Assistance to State and Local Air Agencies
 - 7) Address the Urgent Need for Significant Increases in Federal Funding
 - o Covid and virtual communication:

- Committee meetings went from ~100 people attending in person meetings to over ~600 people virtual.
 - The number of committee calls increased 100%
 - Communicating through the computer - replaced their website and have seen upticks and learning about what tools the communities need and find useful. Looking to democratize best practices.
- What is next for NACAA?
 - Reintegrate hybrid interaction to drive value to members, peer-to-peer exchange, October meeting (members) – COP26 scheduled for Scotland – what does that mean for us; mobile sources’ meteorologist – people get information from the weather guy (acute) whereas the concerns are chronic
- What can we do to improve how we work/talk together?
 - Idea: SBEAP present during one of NACAA’s training sessions (say this is who we are, what we do). Attendees are generally 150-300.
 - Idea: Involve SBEAPs in committee zooms based on topics of interest
 - Idea: 20 minute brief run down of the program in ‘Spotlights’
- Questions/Comments:
 - Jennifer Collins: There are NACAA member agencies that do not know SBEAP exists – depending on state – educate aspect of what we do. There are often territorial problems between SBEAP and regulatory air programs regarding who is the best to answer questions and are the answers being provided accurate. SBEAPs are available to assist business to get them to the door for permitting needs and in compliance. We would love to be invited or participate in trainings. Many ways where we could connect.
 - NACAA “Communities of expertise” – use each other – friendship and mutual interest in building bridges. Shared goals and leverage each others expertise.
 - Nancy Herb from Pennsylvania participates in the NACAA Permitting calls
 - What is the best way to interface? NACAA – All intelligence is in their committees. Is SBEAP an overlap with locals?
 - Tony: We are small but mighty. Because we are small we are easily overlooked. Problems within our agencies about working with us. NACAA and regulatory air have good collaboration/connection but does not make it down to SBEAPs. We deal with small business and we can add a lot of service and benefit on perspective and needs.
- Next course of action – to explore opportunities. NACAA will continue to corespond through Tony P.
 - NACAA generally advocates section 103 and 105; but will discuss potential for 507 with their committees

❖ **Report from ASBO & NSC Chair, Vice Chair discussion (8-24-21)**

❖ **Regional Report out (10 minutes): Region 2**

- Not on the call

❖ **Subcommittee Updates**

- **Website – Nancy**
- **Annual Training Planning- Chris Lynch –**
 - Nancy Larson – meets 9/8 at 2:30p. Fires have impacted ability to look at resorts
 - Eric Florio – finished visiting all potential host sites
- **Technical – Mark/Donovan –**
 - Next up Ryan Grant with Michigan EGLE on industrial stormwater permitting
 - Jennifer Whittenberg on paint tracker program
- **Education / Annual Report – Belinda Breidenbach**
- **Promotional – Allison Crowther**
- **EJ Liaison to OAQPS –**

- Lisa Ashenbrenner-Hunt – first workgroup meets 9/8

❖ **Allied Updates**

- **NAACA - (Nancy H.)**
- **ECOS - (Donovan)** – looking at national priority guidelines
- **CAAAC – No report**
- **AAPCA - (Tony)**
- **Others**

Next NSC call – October 5, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT; 1:00-2:00 CDT; 2:00-3:00 pm EST

❖ **Action Items**

October 2021 SBO/SBEAP NSC Call

October 5, 2021

**11:00 – 12:00 PT; 12:00 – 1:00 MT;
1:00-2:00 CDT; 2:00-3:00 pm EST**

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes taken by Region 6

❖ Roll Call

- Nancy Larson
- Alison Crowther
- Belinda Breidenbach
- Cheryl Dirck
- Derek Bozzell
- Donovan Grimwood
- E. Bakos
- Eric Florio
- Elanor Divver
- Jeremy Hancher
- Julie M. Chruchill
- Lisa Ashenbrenner Hunt
- Lloyd Kirk
- Lucy Cross
- Tony Pendola
- Chris Lynch

❖

❖ Agenda repair

❖ Approve September minutes

- ❖ There was some discussion if a new Outlook Calendar invite needs to be sent out. There were a few that had issues with receiving the invitation this time or potentially issues with the link.

❖ NSC to NACAA presentation planned for Thursday, Oct. 7.

- Following Mr. Keogh's presentation during the September call, NACAA has invited Jennifer and Donovan to speak to the association about the SBEAPs.
- Education Subcommittee: working on 2017 "What does SBEAP do" video script for shorter condensed version to 5 minutes. This can be referenced in the future for additional overview of the SBEAP program.
- Miles has questions – opportunities for state and local agencies.
- Due to high turnover in some areas of air programs, it seems there is a need for constant reminder of the SBEAPs and how we can help.

❖ **Report from ASBO & NSC Chair, Vice Chair discussion (9-28-21)**

- EPA currently under travel restriction. Unknown if this will affect their ability to travel by the time of the Annual Training. More discussion on this under sub-committee topic
- Small Business Bulletin may be set up as a subscriber service and recent changes have increased distribution. Any events States would like advertised, send to Elnora (Thompson.Elnora@epa.gov) for bulletin.
- Due to EPA travel restriction, SBEAP Annual Training may be delayed. Chris and Eric have been researching options. Next Annual Training subcommittee scheduled for 10/13/2021.

❖ **EPA Oil and Gas Methan Reduction Rule Roundtable**

- Tentatively planned for Nov. 3, 4, and 9th. Will be approximately two weeks following rule signing.
- Nov. 3rd will focus on the industry process and overview of the proposed rule
- Nov. 4th will be panel of community, EJ, and tribal nation representatives. Next is an overview of how to provide substantive comments to the docket, and then breakout sessions for each of the stakeholder groups for discussion and comments.
- Nov. 9th will be a similar format but for small businesses/industry representatives, SBEAPs, and state air pollution control agencies. Donovan will moderate small business/industry and SBEAP breakout session. IPAA (Independent Petroleum Association of America) representative planned to be on panel. Could also use an SBEAP representative and have reached out the NACAA and AAPCA for state APC representative. Miles Keogh has offered to represent NACAA and Jason Sloan from AAPCA. Other option would be an Air Director that is in both associations and in a state with a large O&G industry.

❖ **Regional Air Small Business Liaison: October 27th – any items from RSBLs we need to bring up?**

- Belinda Breidenbach – Reached out to RASBL and got email response for video conference meeting attendance; they no-showed.
 - RASBL is MIA in Region 10; no SBEAP in State of Washington
 - Google form – put in for each region and information.
- Tony Pendola – Action Item – contact RSBC to contact regional representatives to be on a call.
 - This is a two way street. Regional Representatives should certainly also reach out to RASBLs. If they become unresponsive afterwards, then this is an issue.
- Group would like topic brought up to have a consistent representative from each Region and ask them to be accountable for at least one meeting a quarter or similar frequency.
- Donovan Grimwood – Mt. Vernon in Washington?, Mark Buford Training Committee Chair for NACAA
 - If we don't have active SBEAP, here are some things that would be helpful.
 - Follow-up: During NACAA meeting brought up states without an active SBEAP or any contacts within the state. In particular, noted those states present on the NACAA call that did not have a SBEAP and requested some contacts. Washington contacts introduced Kari Johnson in WA. Connected with Belinda in Region 10.
- Discussion as to local program connection. Pointed out that we did have several local programs in NSBEAP and welcomed others if they had a SBEAP equivalent.

❖ **Regional Report out (10 minutes): Region 3**

- Report by Jeremy Hancher: He has not had any calls in a while and very little to report.
- Asked if RASBLs could coordinate regional calls.
- Oct. 27 is next CAP meeting for PA. Asked if other states do virtual CAP meetings? Most answered yes or via phone.
- Samantha Harmon new SBO.
- He would like to see the option of offering hybrid meetings (zoom & in-person meetings) to assist those who cannot attend in person. He has seen a success in the few he has attended and would like anyone else's opinion offering this option.

- He is interested in the State of Pennsylvania's Greenhouse Gas program. Once it becomes official, he believed PA will follow and adjust to the new rule.
- He used the term "great resignation" meaning quite a few millennials quit their job during the pandemic and started their own businesses. With the increase of smaller businesses, SB's could benefit from our program, and it gives us a chance to reach out to more people. Greater importance in finding a way to advertise about the SPEAP and the website.
- ASBD Conference last week. Small businesses are hurting economically, fewer employees, supply chain issues.
- Based on comparison between 2017 and 2021 National SBEAP overview, 2 million + new small businesses added in 4 years. NC Dept. of Economic and Community Development had highest number of new licenses for starting businesses in the past year.

❖ Subcommittee Updates

- **Website – Nancy Larson**
 - Google Translate is live on the NSBEAP website.
 - NSBEAP main webpage having issues with graphics loading (using Google Chrome)
 - Allison Crowther to pass issue on to IT for information (issue resolved)
- **Annual Training Planning- Chris Lynch**
 - EPA not back into office until 2022; unable to have Annual Training Conference in March/April 2022. May push back to fall 2022 or 2023 due to EPA inability to travel.
 - 2 planning committee calls, one next week to discuss new game plan.
 - EPA cancelled December Brownfields Conference in Oklahoma City, OK.
- **Technical – Mark/Donovan**
 - Jennifer Wittenburg, North Iowa – paint training/paint tracker for October Topic
 - May debate December topic due to timing so close to holidays.
- **Education / Annual Report – Belinda Breidenbach**
 - Topics to cover based on the annual training.
 - Finish script for "What do SBEAPs Do", 5-minute version.
 - Determine timeframe
- **Promotional – Allison Crowther**
 - Allison had no comments for script. Promotional didn't meet, will reschedule for late October.
- **EJ workgroup – Lisa Ashenbrenner-Hunt**
 - Last month first call, brainstormed topics to address
 - EPA's EJ agenda – nothing concrete right now, will decide what work group will do.
 - Wednesday, October 13th next meeting
 - Will meet monthly

❖ Allied Updates

- **NACAA - (Nancy H.)**
 - See above discussion on presentation to NACAA.
- **ECOS - (Donovan)**
 - Update on release of Enforcement Compliance History Online (ECHO) Notify. New service will send new violations of any type that were requested.
 - Used to see the common issues in States; if Small Business has violations, could be good area to focus on.
- **CAAAC – No report**
- **AAPCA - (Tony)**
 - AAPCA best practices 2021
 - 140 people online at one time

- Reg Navs Articulate storyline
- Articulate Storyline software, \$1400 per company, works on cloud.
 - Branch Decision Making
 - EPA wants help for Air Toxics Strategy
- Donovan Grimwood – Reg Navs to help people walk through the regulations and permits.
- **Others**
 - ECHO: EPA's ECHO Team is excited to announce the release of a new tool for ECHO Gov users called [ECHO Notify](#). ECHO Notify is a personalized notification service that allows ECHO Gov users to sign up to receive a weekly notification of newly identified notices for various environmental programs. ECHO Notify is customizable to what alerts you would like to receive when ECHO is refreshed. For example, new CWA violations in your state. Users that turn on alerts would not need to continually search ECHO to seek out information about important changes.
 - Mainly water issues and when an enforcement has been entered for a particular system or business.
 - Tony Pendola:
 - 6H training, raw data extraction
 - Interest from small businesses for DEQ use of drones
 - Group member commented that Region 7 uses drones
 - Oil/Gas methane reduction drone use interested
 - NCESI.org , click on events and register first

Next NSC call – November 2, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT; 1:00-2:00 CDT; 2:00-3:00 pm EST

❖ **Action Items**

November 2021 SBO/SBEAP NSC Call

November 2, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT;
1:00-2:00 CDT; 2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/99897314580>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 7

❖ Roll Call

- Region 1: Rep Sara Johnson (NH)
- Region 2:
- Region 3: Rep Jeremy Hancher (PA)
- Region 4: Donovan Grimwood (TN) – NSC Vice Chair, Rep Crystal Warren (TN), Rep Derek Bozzell (KY), AAPCA rep Tony Pendola
- Region 5: Jennifer Collins ID – NSC chair, Rep Alexis Andrews (OH), Rep Emily Ohde (MN), Technical Mark Stoddard (ID), EJ Lisa Ashenbrenner Hunt, Promotion Renee Bashel
- Region 6: Rep Lloyd Kirk (OK),
- Region 7: Rep Jennifer Wittenburg (IA), Rep and Website Nancy Larson (KS)
- Region 8:
- Region 9: Rep Eric Florio (NV), Rep and Annual Training Chris Lynch (NV)
- Region 10: Rep and Education Belinda Breidenbach (ID)
- EPA:
- Cheryl Dirck – invited by Lloyd Kirk?

❖ Agenda repair - No

❖ Approve October minutes - None

❖ Report from ASBO & NSC Chair, Vice Chair discussion (10-26-21)

- Discussion on EPA Small Business Bulletin. Discussed how many of the articles do not directly pertain to small businesses and how to get more SBEAP articles. The vetting and approval of articles may be a roadblock that delays or disallows articles to be included.
- **Action: EPA welcomes are articles and requests our information for the newsletter the last week. They realize that the articles are not focused on small businesses and will work on improving newsletter.**
- Developing OECA tools and resources. Looking at compilation of EPA small business tools. Especially online training for asbestos in relation to schools and contractors.
- **Paula and Rhonda working internally on developing approach for working with the 507 programs (a draft doc we worked on and shared last year). Document and work is currently internal only.**

❖ EPA Oil and Gas Methane Reduction Rule Roundtable

- Tentatively planned for Nov. 16,17,18th. This is a rescheduling of the roundtable.
- Nov. 16th will focus on the industry process and overview of the proposed rule

- Nov. 17th will be panel of community, EJ, and tribal nation representatives. Next is an overview of how to provide substantive comments to the docket, and then breakout sessions for each of the stakeholder groups for discussion and comments.
- Nov. 18th will be a similar format but for small businesses/industry representatives, SBEAPs, and state air pollution control agencies. Donovan will moderate small business/industry and SBEAP breakout session. All speakers confirmed for new dates.
- **New rule will reduce and an estimated 920 Million tons of CO2 – by 2040 expect to achieve a reduction of 74%, continuous monitoring and other leak detection standards required.**
- **Rule published today: <https://www.epa.gov/controlling-air-pollution-oil-and-natural-gas-industry/epa-proposes-new-source-performance>.**
- **What is the impact on small businesses?**
 - **Abandoned wells maybe on private property and possibly small businesses.**
 - **Oklahoma reports that this will impact the Tribes – they qualify as small businesses because they apply as an LLC**
 - **Factsheet has info on how this will impact various groups including Tribes, EJ, etc.**
 - **Three-day webinar training promoted to Main and Trade.**
- ❖ **RASBL's: Jennifer Collins presented to the RASBL's in Oct and was requested to attend again.**

- ❖ **Discussion about National Environmental Justice Advisory Council (NEJAC) (Lisa)**
 - Discussion about how to get a replacement representative on the NEJAC and who might be the best person to represent our group
 - **Lisa reported that we need to fill this position – a call for nominations will be opening in Dec. and we need a volunteer or self-nominations. Sara Johnson indicated an interest. Lisa will keep us posted. A formal vote is needed and depending on timing, the vote may have to take place outside of the NSC meeting.**

- ❖ **Regional Report out (10 minutes): Region 4**
 - **Some new faces:**
 - **Taaka Scott-Bailey has replaced Melissa Collier in MS**
 - **Kayla Kern is Region 4's Energy Star Coordinator**
 - **Our RASBL has been very active. Seneca has been added to the Region IV PFAS workgroup.**
 - **In September Tony won AAPCA Best Practice award for RegNav tool for 6H.**
 - **Low number of assistance requests across the region. Are other seeing something similar?**
 - **Programs shifting to other areas. Website updates, educational documents, outreach presentations**

- ❖ **Subcommittee Updates**
 - **Website – Nancy Larson**
 - **Annual Training Planning- Chris Lynch – postponing in-person conference for 2022 to 2023, meeting of subcommittee next week and will discuss timing for virtual conference in 2022.**
 - **Technical – Mark/Donovan – Nov focus on printing industry, Dec meeting is pending.**
 - **Education / Annual Report – Belinda Breidenbach – Newcomer video is in-progress**

- Promotional – Allison Crowther – social media webinar well attended and will be posted; Renee shared updates to award documents and plan to post nomination in January.
- EJ workgroup – Lisa Ashenbrenner-Hunt – talked about adding EJ question to Annual Report; sharing info now, and will ultimately get something on our NSBEAP site.

❖ Allied Updates

- NAACA - (Nancy H.)
- ECOS - (Donovan)
- CAAAC – (Dan) No report
- AAPCA - (Tony) -
- Others – EPA is not going to eliminate the 6H petition for exemption, may require an electronic reporting requirement.

❖ Could the NSC meet in-person in the Spring of 2022

Next NSC call – December 7, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT; 1:00-2:00 CDT; 2:00-3:00 pm EST

❖ Action Items

- Add discussion of in-person meeting to the Dec NSC agenda
- Monitor need to nominate and vote for NEJAC position

December 2021 SBO/SBEAP NSC Call

December 7, 2021

11:00 – 12:00 PT; 12:00 – 1:00 MT;
1:00-2:00 CDT; 2:00-3:00 pm EST

Zoom Meeting:

<https://ksu.zoom.us/j/99897314580>

(669) 900-6833 or Find your local number:

<https://ksu.zoom.us/j/as2jnkdqe>

Meeting ID: 998 9731 4580

NSC MISSION

To serve, support, and strengthen the Small Business Environmental Assistance Programs through representation and collaboration

Minutes to be taken by Region 8

❖ **Roll Call**

Region 1: Sara Johnson

Region 2: Ed Bakos

Region 3: Jeremy Hancher

Region 4: Crystal Warren, Tony Pendola, Derek Bozzell, Donovan Grimwood

Region 5: Emily Ohde, Lisa Ashebrenner-Hunt, Mark Stoddard

Region 6: Lloyd Kirk

Region 7: Nancy Larson, Jennifer Wittenburg

Region 8: Eleanor Divver

Region 9: Eric Florio, Chris Lynch

Region 10: Belinda Breidenbach

EPA:

❖ **Agenda repair**

❖ **Approve October minutes**

❖ **Report from ASBO & NSC Chair, Vice Chair discussion (11-30-21)**

- Discussed Oil and Gas Roundtable and that it appeared to be a good success.
- NEJAC nominations and connections. Paula is working to connect internally with EPA EJ program prior to connecting them with EJ workgroup. Support for NSC NEJAC nomination. **Unsure when nominations will open. Nothing has been updated.**

Would like to recommend Jennifer Dixon as our nominee.

Voted on nominating Jennifer Dixon - Approval to nominate Jennifer Dixon.

When nominations open up, NSC plans to develop a letter of support for Jennifer for nomination to NEJAC. Lisa is monitoring nomination options. Paula is also working on reaching out to EPA Environmental Justice Coordinator and establishing contact prior to connecting with Lisa and NSC EJ Workgroup.

- FYI – EPA Leadership usually has an informal symposium with trade associations. They want to have one within current fiscal year with trade associations and small business groups. May reach out to SBEAP for assistance in connections. May arrange around SBEAP Annual Training.

EPA had a formal symposium discussing matters back and forth between trade groups, small business groups, etc. Coordinate around our annual training.

Need to get a date locked in for our training.

We will be Virtual for our 2022 Training!

Explore the idea of an NSC meeting. Some offices would like to use their Travel budget.

Would like to have our training in 2023 in person and it will be in the Reno/Tahoe area.

What would we think about having a one day meeting to hammer out the 2023 in person training? Possibly DC would be a good idea/option. Helps to sit down and really strategize. Try not to react but be proactive.

Quick poll indicated many would like to make this happen in DC.

Is there a way that we could poll folks and see what they would like?

Requested Belinda develop some poll questions to explore this and also to see when and where would be preferred for the people that can commit to travel.

- How do 507 programs work with or impact tribal businesses?

Impact on tribal businesses - treated the same as small business programs.

Q: Are they under Federal regulations. Much debate on whether we are able to assist.

Are SBEAPs able to reach out to Tribes?

Good discussion and conversation about how/can we assist Tribes.

Utah & Idaho SBEAP's would be able to assist tribes w/out permission.

KS: Works with through P2 but don't generally qualify as SB. Can help, but sometimes it might be a stretch.

NC: May be treated as local programs.

OK: tribes have formed an Oil and Gas LLC.

- EPA bulletin has a few issues with subscription service relating to different policy and security issues.

Pushback on policy issues - trying to work through it.

Hoping that an article that we wrote will show up in the bulletin soon. Tony wrote an article on the 6H proposal.

Newsletter goes to 3,000 readers.

- OAQPS working on small business manual. Is getting close to internal review and then will share with SBEAPs for review.
- Both ASBO and OAQPS working on redoing their websites.

❖ EPA Oil and Gas Methane Reduction Rule Roundtable

- Roundtable went well. Typically around 200 people per session on each of three days.
- Good discussion between industry and air agencies in relation to proposed rule.
- Does the NSC want to make comments on rule or leave this to a state-by-state basis?
Discussion amongst NSC indicated preferring to leave it on a state-by-state basis. Rule language is vague.

Associations are highly aware of it.

All states do not have this business in their states - recommend leaving on a state by state.

❖ **6H Auto Body rule comments**

- Tony has developed some initial comments for the 6H rule, but the NSC may also want to submit a request for an extension of comments due to this and several other rules having a comment period open over the holiday period.
- ****Vote by NSC**** Request extension on comments? Also, does the NSC want final review of the comments or should this be handled by the Technical Subcommittee?
- The draft of comments from Tony has been included, but needs edits prior to submission to 6H docket. Discussion of additional comments? This will also be topic of December Technical Subcommittee call.

- **NSC voted to request an extension (draft extension request developed as are comments initiated by Tony).**

Rule affects all painting and stripping when applied to metal and plastic (and not subject to another rule). However, auto body shops have been essentially singled out as an industry and automatically subject to it as opposed to facility determining if they are subject to the rule first.

Auto body shops are being affected but other coating businesses might be required to comply.

The state may be more strict? Petition for exemption?

Is aerospace considered mobile? Aerospace is in the Rule somewhere - how are they defined?

There are several misinterpretations of this rule. EPA intended that shops would be subject to the paint stripping portion of the rule even if a petition for exemption is granted.

○

❖ **NEJAC Representative potential**

- ****Vote by NSC**** Jenifer Dixon has stepped forward as candidate for nomination by the NSC to the NEJAC. She has managerial approval as well.
- Nominations not open as of yet, but should be monitored for when they open and for which positions.
- Once Paula has connected with EPA EJ, will loop Lisa in relation to EJ Workgroup.
- **See above discussion.**

❖ **Reschedule of January 4th call?**

- January 4th is directly after a 4 day weekend. Do we want to reschedule to January 11th?
Reschedule the January 4th meeting to January 11th:

Will reschedule to January 11, 2022 - be sure to look for that move on your calendar by Nancy.
Thanks for doing that for us Nancy.

❖ **Regional Report out (10 minutes): Region 5**

Virtual platform success

- ❖ Reaching new and larger audiences; development of resources in new platforms/media
- ❖ OH: Solid success moving to online conferences in the past two years
- ❖ MI: Training and outreach with 47,000 attendees; subscription lists are higher than ever at nearly 10,000
- ❖ IN: Assistance has increased, using new portal system, and have added a QR code to business cards
- ❖ MN: created interactive trainings online; agency is also preparing for a complete web redesign
- ❖ WI: had the opportunity to, virtually, be a part of a region planning commission which led to many additional connections and discussions; held an air permit public engagement training

and is working with air permit staff on improving web content to make providing comments on various stages of rules and permits a more user friendly and accessible.

Staffing concerns

- ❖ Applicants taking other positions because the process of hiring takes too long and the greater importance of work/life balance and workplace flexibility or telecommuting policies
- ❖ Significant number of vacancies due to COVID, retirement, and workplace flexibility limitations
- ❖ The imbalance between use and cost of office space - a question many states are raising - if there is a plan to continue or make permanent workplace flexibility.

Need identified: Help with a permit wizard series of questions for environmental permits and regulations

- ❖ OH has one that is too cumbersome, even for knowledgeable users
- ❖ IN is in the process of building a knowledge base within their new portal system
- ❖ Many programs have attempted to create this type of resource. Most tend to fall short from being too broad, too complex, or simply limited by technology (access to and capabilities of)
- ❖ Some of the complications dependent on the intent or focus – whether it is comprehensive or solely for an individual regulatory program or permit, industry sectors, etc
 - What are some of the initial questions asked when helping at business?

❖ Subcommittee Updates

- **Website – Nancy Larson**
Always looking for new members - know of anyone - send them to Nancy.
- **Annual Training Planning- Chris Lynch**
See discussion on NSC in-person meeting in 2022. Also, considerations to move virtual Annual Training to one day a week over a 4 week period with themed ideas for each day.
- **Technical – Mark/Donovan**
 - December call on 6H and discussion of comments.
 - Working on comments for 6H and potentially Subpart M for dry cleaners.
- **Education / Annual Report – Belinda Breidenbach**
Belinda will start data collection for Survey Monkey with an additional question this year.

Thanks Belinda and the Education committee.

Hoping to get good feedback and information on what SBEAP folks are doing. What are our goals. Set up a google drive doc with hopes to share information on the National website.
- **Promotional – Allison Crowther**
- **EJ workgroup – Lisa Ashenbrenner-Hunt**

❖ Allied Updates

- **NAACA - (Nancy H.)**
- **ECOS - (Donovan)**
 - ECOS and EPA had a general discussion with OECA on 12/10. OECA is especially looking to reduce NPDES non-compliance. Developing a compliance advisor program which seems to be contract type work with maybe EPA staff acting as contracted advisors to municipalities over the course of a year and a half.
- **CAAAC – No report**
- **AAPCA - (Tony)**
 - AAPCA prefers that attendees on the Air Directors calls come from an air program.
- **Others**

Next NSC call – January 11, 2021

10:00 – 11:00 PT; 11:00 – 12:00 MT; 12:00-1:00 CDT; 1:00-2:00 pm EST

❖ **Action Items**