**SBO/SBEAP NSC Call**

**January 7, 2025** - Minutes recorded by Region 7

**Meeting Attendees:** (Seventeen Total)

**R1:** Sara Johnson, NH

**R2:** Gina Gambacorto, NJ

**R3:** Jeremy Hancher, PA, Lee Ann Briggs, PA

**R4:** Tony Pendola, NC, Donovan Grimwood, TN, Crystal Warren, TN

**R5:** Troy Johnson, MN, Lisa Ashenbrenner Hunt, WI, Mark Stoddard, IN

**R6:** Lucy Cross AR, Natalie Cota, OK (Substituting for Lloyd Kirk, OK)

**R7:** Leena Divakar, KS, Bob Randolph, MO

**R8:** Eleanor Divver, UT

**R9:** Chris Lynch, NV, Griffin Hadlock, NV

**R10:** None

**EPA:**

**January 2025 NSC Agenda Review**

Chris commenced meeting and noted today’s meeting agenda was sent today with two additional Title V documents.

**Approve December 2024 NSC Minutes**

Chris requested any corrections/suggestions for the December 2024 meeting minutes – there were none. December 2024 meeting minutes approved and seconded by Lucy and Crystal, respectively, with zero disapprovals voiced.

**Open Discussion #1**

Introductory discussion re: NSC substitute participants when Regional Representative &/or Regional Alternate is unavailable to participate in monthly NSC Zoom meeting. Discussed merits/requirements for limiting the NSC meetings to NSC members and the participants who attend on behalf of NSC members are not allowed to vote. Chris will send out latest NSC guidelines for review – NSC guidelines discussion at a later meeting.

**ASBO/OAQPS updates**

* + - Program funding and multi-media versus air only
		- US EPA Title V policy memos, see attached
		- Request clarification from US EPA?

Lucy led discussion re: Title V funding & policy memos/documents (most recent 2018 document/others sent with January 2025 NSC meeting agenda). Current Title V documents are generally broad in scope, consider updating Title V Policy documents.

Chris suggested NSC consider sending formal letter to USEPA requesting guidance re: whether or not SBEAPs/SBOs can be multi-media versus air only (with respect to Title V funding of Air Only projects).

Paula Hoag plans updates re: role of ASBO/OAQPS and updates. Met with Nick Goldstein (SBA/Office of Advocacy) to re-establish working relationship. Paula supports 1 or 2 day Virtual Spring SBEAP Training event. Donovan and Leena also support Virtual Spring SBEAP Training event to introduce new SBEAP members to NSC Mission and Roles. ASBDO national coordination grant submission date was Dec 2. Not as many applicants as expected. Other topics also considered for virtual Spring SBEAP Training event

**Open Discussion #2**

Newcomer Training in Spring 2025 (discussion re: preference for March/April/May, including potential scheduling conflicts with Spring Breaks, Easter, National SB week.) Jeremy suggested a Survey Monkey to vote on preferred timing of Spring 2025 virtual meeting.

Troy suggested in-person National SBEAP meeting in Fall/October 2025, possibly pursue free meeting space at USEPA Regional Office. Jeremy seconded this action. Leena suggested possibly asking CO if they still would like to host a National SBEAP in-person training event in Fall 2025.

Eleanor suggested UT in-person training event due to proximity to Salt Lake City Airport. Her building offers free meeting space for our group and the building is on Light-Rail from Airport (first stop) additional hotels along same route. UT office constraints – Building access not available until 8 am daily, Meeting times no earlier than 8:30 am and no later than 4:30 pm.

**NSC Updates & Continued Open Floor Discussions**

* + How do we best take advantage of any potential opportunities with a new administration coming in?

Chris suggested NSC members continue to submit/consider Opportunities to better communicate SB issues with new USEPA Administration and raise visibility of National SBEAP now (limited opportunity/time to act).

Open Floor Discussion re: NSC suggested Ideas for USEPA Rules/Regulations/Emission Factors for SB sectors that might need to be addressed/revised/revoked to better enable SB compliance and/or simplify SB requirements.

It was suggested that the new administration might come up with 2-10 existing rules that are difficult to implement and/or require amendment/rescission of existing rules as a requisite to promulgate any new rule.

SB – second option for forms/communication in addition to Online only forms/submittal requirement, particularly for SB sectors. Plain English initiative for USEPA requirements.

* **Subcommittee Updates**
	+ **Annual Training Planning** – Update from Chris on US EPA P2 Grant and partnering with P2 West as a 2025 meeting option (possibly in October 2025, pending USEPA P2 grants funding).

EPA action on P2 grants still pending, waiting for new Administration to approve P2 grants funding.

* + **Awards – Donovan Grimwood**

One award nomination received thus far, two possibly pending

* + **Technical – Mark Stoddard/Lee Ann Briggs**

Lee Ann announced her upcoming SB position retirement effective January 23, 2025

Upcoming topics for Technical Subcomittee posted including Waste Tires – January 21, 2025 mtg

* + **Website – Leena Divakar**

Continuous/Ongoing Changes to update website. New invitations for Technical/Education subcommittee meetings will soon be sent via email

* + **Education / Annual Report – Sara Johnson/Gina Gambacorto**

Annual Report training pending for 2025 – Donovan presenting

* + **Promotional – Crystal Warren**

Should Promotional Sbcmt documents be sent to National SBEAP Main, including State/Local examples re: Outreach/Newsletters/Etc. Suggest Main list members subscribe to List Serves for future updates. Consider Resurrecting SBEAP LinkedIn account as additional update option. Check with Abbie (KSU) for project status update re: LinkedIn Consider Closed group/NSC only/conventional LinkedIn page?

* + **EJ workgroup – Lisa Ashenbrenner-Hunt**

Pending updates with new USEPA Administration re: EJ, potential refocus efforts to state level EJ efforts/projects

* + **Metrics workgroup – Donovan Grimwood**

No update

* + **National Advocacy workgroup – Donovan Grimwood**

No update

* **Allied Updates**
	+ **CAAAC –** (Jeremy Hancher)
	+ **NAACA** - (Nancy Herb)
	+ **ECOS - (**Donovan) New ECOS President named. Review of USEPA Office of Enforcement & Compliance Assurance documents, potential increase in number of inspections. Cybersecurity issues at POTW, upgrade to ISIS information system, onsite monitoring discussion, October 2024 updates to Water issues are demonstrating high level of compliance to date.
	+ **AAPCA** - (Tony) –
	+ **Others?**

Chris will be sending out the survey monkey to vote on preferred time for online Spring Annual Training.

Looking forward to seeing all NSC members continue participation in one/more Subcommittees.

Chris concluded the January 7, 2025 NSC Zoom meeting at approximately 15:08 ET.

Next NSC Zoom mtg – February 4, 2025 at 2:00 to 3:00 pm ET.