



Compliance Calendar for Florida Printer Operations

2025

This calendar is designed to assist Printing Operation members with tracking of material usage and compliance assistance. It summarizes environmental regulations and provides a place for you to keep required records. Keep these records at your facility for five years.

Provided by: Small Business Environmental Assistance Program, DEP

Environmental Regulations

This record keeping calendar is for compliance assistance purposes only. It is not official rule language. Please refer to Chapter 62-210 of the Florida Administrative Codes (F.A.C.), for complete and up-to-date rule language at:

<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=62-210>

When properly used, this calendar satisfies the Air General Permit recordkeeping requirements for eligible printing operations. Printing Operations which are exempt from permitting may utilize this calendar for tracking material usage to verify or substantiate continued exemption.

The owner/operator or authorized representative of any printing operation should check with their local county/municipal air, water, or waste programs to be aware of any additional regulatory, compliance or permitting requirements.

If your printing operation satisfies conditions specified in Rule 62-210.300(3)(a)36., you are exempt from air permitting. If you use materials that are at or above the exemption limits stated, you are required to obtain either an Air General (AG) Permit or an Air Operating (AO) Permit. In determining eligibility for use of the AG permit, retention factors may not be used in calculating HAP and VOC emissions to meet the limits. Retention factors are used in meeting the requirements of the AO permit.

Division of Air Resource Management

For Printer operation questions, please contact the Small Business Environmental Assistance Program (SBEAP) at 1-800-722-7457, or by email: Small.Business@dep.state.fl.us

- The SBEAP provides free and confidential assistance with environmental regulations.
- If it's located in Broward, Duval, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas, or Sarasota counties, visit our Local Program at <https://floridadep.gov/air/air-director/content/local-program-air-contacts>
- For all other counties, go to our District Air Contacts, <https://floridadep.gov/air/air-director/content/district-air-contacts>



(Text below is taken from Rule 62-210.300(3)(a)36., F.A.C.)

36. Printing operations, provided:

- a. The facility is not subject to any unit-specific applicable requirement;
- b. The printing operation is not subject to any of the requirements of Rule 62-296.515, F.A.C.;
- c. The facility shall use less than 667 gallons of materials containing any hazardous air pollutants in any consecutive twelve (12) months; and
- d. The facility shall:
 - (I) Operate only heatset offset lithographic printing lines and use less than 20,000 pounds, combined, of ink, cleaning solvent, and fountain solution additives in any consecutive twelve (12) months;
 - (II) Operate only non-heatset offset lithographic printing lines and use less than 2,850 gallons, combined, of cleaning solvent and fountain solution additives in any consecutive twelve (12) months;
 - (III) Operate only digital printing lines and use less than 2,425 gallons, combined, of solvent based inks, clean-up solutions, and other solvent-containing materials in any consecutive twelve (12) months;
 - (IV) Operate only screen or letterpress printing lines and use less than 2,850 gallons, combined, of solvent based inks, clean-up solutions, and other solvent-containing materials in any consecutive twelve (12) months;
 - (V) Operate only water-based or ultraviolet-cured-material flexographic or rotogravure printing lines and use less than 80,000 pounds, combined, of water-based inks, coatings, and adhesives in any consecutive twelve (12) months; or
 - (VI) Operate only solvent-based material flexographic or rotogravure printing lines and use less than 20,000 pounds, combined, of inks, dilution solvents, coatings, cleaning solutions, and adhesives in any consecutive twelve (12) months.

Printing operations are subject to federal/state/local air pollution regulations due to the emissions of volatile organic compounds (VOCs) and hazardous air pollutants (HAPs).

Air General Permit Record Keeping Requirements

If you determine that your printing operation is eligible for the AG permit, you must use either the Material Usage Approach, or Mass Balance Approach for recordkeeping, as provided for in Rule 62-210.310(4)(f), F.A.C. and demonstrated in the calendar. The owner or operator of the printing operation shall retain/maintain these records for a period of at least five (5) years.

Material Usage Approach or Mass Balance Approach

Calculation charts for material usage approach and mass balance approach are provided each month in the calendar. Printers using multiple materials with HAPs and VOCs, please copy and use Table I for HAPs and Table II for VOCs for every month (both tables are located at the end of the calendar). Use Table I to keep track of HAP usage. Use Table II to keep track of your VOC usage. Tables I and II can be used for the material usage approach and/or the mass balance approach recordkeeping methods.

Material Usage Approach:

The facility shall use less than 1,333 gallons of materials containing any hazardous air pollutants and not exceed the following material usage limitations in any consecutive 12 months. Specifically, the facility shall:

- (I) Operate only heatset offset lithographic printing lines and use less than 100,000 pounds, combined, of inks, cleaning solvents, fountain solution concentrate and fountain solution additives;
- (II) Operate only non-heatset offset lithographic printing lines and use less than 14,250 gallons, combined, of cleaning solvents, fountain solution concentrate and fountain solution additives;
- (III) Operate only digital printing lines and use less than 12,100 gallons, combined, of solvent based inks, clean-up solutions and other solvent-containing materials;
- (IV) Operate only screen or letterpress printing lines and use less than 14,250 gallons, combined, of solvent based inks, clean-up solutions and other solvent-containing materials;
- (V) Operate only water-based or ultraviolet-cured material flexographic or rotogravure printing lines and use less than 400,000 pounds, combined, of water-based inks, coatings and adhesives;
- (VI) Operate only solvent-based material flexographic or rotogravure printing lines and use less than 100,000 pounds, combined, of inks, dilution solvents, coatings, cleaning solutions and adhesives; or
- (VII) Operate any combination of heatset lithographic, non-heatset lithographic, digital, screen or letterpress, rotogravure or flexographic printing lines and use no more than the most stringent of the material usage limitations contained in subparagraphs 62-210.310(4)(f)2.b.(I) through (VI), F.A.C., for the type of printing lines at the facility. For purposes of determining which limit is the most stringent, the pounds of materials used for heatset offset lithographic lines and flexographic lines shall be converted to the equivalent gallons by dividing by 8.5 pounds per gallon and shall be compared with the limits for non-heatset offset lithographic, digital, screen and letterpress lines, as applicable, for the type of printing lines at the facility. The most stringent limit shall apply to the total of all solvent-containing material used.

Mass Balance Approach:**Hazardous Air Pollutants (HAPs):**

The facility shall not emit eight (8) tons or more of any individual hazardous air pollutant, or twenty (20) tons or more of any combination of hazardous air pollutants in any consecutive twelve (12) months.

Volatile Organic Compounds (VOCs):

The facility shall not emit eighty (80) tons or more of volatile organic compounds in any consecutive twelve (12) months.

Mass Balance Approach (calculation example)

A record of total HAP and VOC usage must be kept every month and for a consecutive 12-month total. Records must include usage rates for individual HAPs and total HAPs usage. A sample HAP calculation is as follows:

(e.g.) In July 2016 a Florida printing facility used 500 gallons of a solvent containing HAPs, and 500 gallons of ink containing VOCs. A review of the Material Safety Data Sheet (MSDS) provided by the manufacturer provides the following information:

The amount of HAPs used can be determined by multiplying the gallons used, the density of the solvent and the percentage of each solvent present: usage calculations are conducted the same way. If that same Florida printing facility uses 500 gallons of ink with a density of 8.5 lbs/gallon; and is 58 percent VOCs by weight, the amount of VOC used is as follows:

	Total gallons of solvent used		Density of solvent		Percent by		Pounds of HAP(s) emitted		**Tons of HAP(s) emitted
	↓		↓		↓		↓		↓
HAP "A" usage =	500 gallons	X	7.7 lbs/gal	X	0.26	=	1001 lbs		0.5005 tons
HAP "B" usage =	500 gallons	X	7.7 lbs/gal	X	0.12	=	462 lbs		0.231 tons
HAP "C" usage =	500 gallons	X	7.7 lbs/gal	X	0.08	=	+ 308 lbs		+ 0.154 tons
							Total HAP(s) used =	1771 lbs	.8855= 0.89 tons

	Total gallons of ink used		Density of Ink		Percent by weight VOCs		Total pounds of VOCs emitted		**Tons of VOCs emitted
	↓		↓		↓		↓		↓
VOCs used =	500 gallons	X	8.5 lbs/gallon	x	0.58	=	2,465 lbs		1.23 tons

** To convert pounds to tons, simply divide by 2,000

How To Fill Out Monthly Air Emissions Tables

(You will need data from 2024 to complete these tables)

MSDS (solvent)

Density of solvent — 7.7 pounds/gallon

HAP “A” — 26 percent by weight

HAP “B” — 12 percent by weight

HAP “C” — 8 percent by weight

Water and inert ingredients — 54 percent by weight

MSDS (ink)

VOC — 58 percent by weight

HAP (Tons)/Example

Total Usage from July 2024 through June 2025 (Column B)	July 2024 Usage (Column C)	Column B - C = D (Column D)	July 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)
HAP A — 8.36	0.21	8.15	0.5005	8.6505
HAP B — 3.45	0.36	3.09	0.231	3.321
HAP C — 2.26	0.78	1.48	0.154	1.634
				13.6055 Tons

VOC (Tons)/Example

Total Usage from July 2024 through June 2025 (Column H)	July 2024 Usage (Column I)	Column H - I = J (Column J)	July 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)
8.5	0.25	8.25	1.2275	9.4775 Tons

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from January 2024 through December 2024 (Column B)	January 2024 Usage (Column C)	Column B - C = D (Column D)	January 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from January 2024 through December 2024 (Column H)	January 2024 Usage (Column I)	Column H - I = J (Column J)	January 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from January 2024 through December 2024 (Column B)	January 2024 Usage (Column C)	Column B - C = D (Column D)	January 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from January 2024 through December 2024 (Column H)	January 2024 Usage (Column I)	Column H - I = J (Column J)	January 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

January 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Tips and Reminders:

You can register, renew, or make administrative corrections to AGPs online. Air General Permit Electronic Registration System (AGPERS), <http://www.fldepportal.com/DepPortal/go/home/>

- Obtain an EPA identification number if needed by calling the Florida Department of Environmental Protection, Division of Waste Management, Hazardous Waste Regulation Section at (850) 245-8707.

February 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from February 2024 through January 2025 (Column B)	February 2024 Usage (Column C)	Column B - C = D (Column D)	February 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from February 2024 through January 2025 (Column H)	February 2024 Usage (Column I)	Column H - I = J (Column J)	February 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from February 2024 through January 2025 (Column B)	February 2024 Usage (Column C)	Column B - C = D (Column D)	February 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from February 2024 through January 2025 (Column H)	February 2024 Usage (Column I)	Column H - I = J (Column J)	February 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

February 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Tips and Reminders:

Reprint a receipt for an online payment, <http://www.fldepportal.com/DepPortal/go/continue/>

- Identify and record quantities of hazardous waste monthly.
- To prevent expiration of material “shelf-life”, use materials on a first-in, first-out basis, resulting in less waste. Do not discharge expired materials into a septic, sewer, or wastewater treatment system.

March 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from March 2024 through February 2025 (Column B)	March 2024 Usage (Column C)	Column B - C = D (Column D)	March 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from March 2024 through February 2025 (Column H)	March 2024 Usage (Column I)	Column H - I = J (Column J)	March 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from March 2024 through February 2025 (Column B)	March 2024 Usage (Column C)	Column B - C = D (Column D)	March 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from March 2024 through February 2025 (Column H)	March 2024 Usage (Column I)	Column H - I = J (Column J)	March 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

March 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Tips and Reminders:

To make administrative corrections to an Air General Permit, sign in to DEP Business Portal, <http://www.fldeportal.com/go/home>

- Use proper containers to collect and store wastes or products.
- Keep all hazardous waste or products containing regulated solvents always closed unless actively removing from it or adding to it.

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from April 2024 through March 2025 (Column B)	April 2024 Usage (Column C)	Column B - C = D (Column D)	April 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from April 2024 through March 2025 (Column H)	April 2024 Usage (Column I)	Column H - I = J (Column J)	April 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from April 2024 through March 2025 (Column B)	April 2024 Usage (Column C)	Column B - C = D (Column D)	April 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from April 2024 through March 2025 (Column H)	April 2024 Usage (Column I)	Column H - I = J (Column J)	April 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

April 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Tips and Reminders:

To register or renew an Air General Permit, go to the DEP Business Portal Air Facility page at <http://www.fldeportal.com/go/home/> and sign in or register from the link in the upper right corner of the page

- Gravity drain or mechanically wring shop towels to remove excess solvents; recover as much solvent as possible for reuse or recycling.

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from May 2024 through April 2025 (Column B)	May 2024 Usage (Column C)	Column B - C = D (Column D)	May 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from May 2024 through April 2025 (Column H)	May 2024 Usage (Column I)	Column H - I = J (Column J)	May 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from May 2024 through April 2025 (Column B)	May 2024 Usage (Column C)	Column B - C = D (Column D)	May 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from May 2024 through April 2025 (Column H)	May 2024 Usage (Column I)	Column H - I = J (Column J)	May 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

May 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Tips and Reminders:

For more information on AGPs or assistance with online renewal, please contact DEP's Small Business Environmental Assistance Program at 1-800-722-7457

- Keep lids on bulk solutions to prevent evaporation, oxidation and contamination while in storage.
- Label all containers whether product or waste as to their contents.

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from June 2024 through May 2025 (Column B)	June 2024 Usage (Column C)	Column B - C = D (Column D)	June 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from June 2024 through May 2025 (Column H)	June 2024 Usage (Column I)	Column H - I = J (Column J)	June 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from June 2024 through May 2025 (Column B)	June 2024 Usage (Column C)	Column B - C = D (Column D)	June 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from June 2024 through May 2025 (Column H)	June 2024 Usage (Column I)	Column H - I = J (Column J)	June 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

June 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Tips and Reminders:

For more information on AGPs or assistance with using AGPERS, please contact DEP's Small Business Environmental Assistance Program at 1-800-722-7457

- Inspect all regulated management areas.
- Use solvent sinks for parts cleaning to reduce once-used solvent for cleaning of press parts.

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from July 2024 through June 2025 (Column B)	July 2024 Usage (Column C)	Column B - C = D (Column D)	July 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from July 2024 through June 2025 (Column H)	July 2024 Usage (Column I)	Column H - I = J (Column J)	July 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from July 2024 through June 2025 (Column B)	July 2024 Usage (Column C)	Column B - C = D (Column D)	July 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from July 2024 through June 2025 (Column H)	July 2024 Usage (Column I)	Column H - I = J (Column J)	July 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

July 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Tips and Reminders:

Compliance assistance information: <https://floridadep.gov/air/permitting-compliance/content/printing-operations>

- Designate an emergency coordinator.
- Investigate use of low vapor pressure (less than 10 mm Hg at 68° F) or low VOC cleaning solvents.

August 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from August 2024 through July 2025 (Column B)	August 2024 Usage (Column C)	Column B - C = D (Column D)	August 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from August 2024 through July 2025 (Column H)	August 2024 Usage (Column I)	Column H - I = J (Column J)	August 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from August 2024 through July 2025 (Column B)	August 2024 Usage (Column C)	Column B - C = D (Column D)	August 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from August 2024 through July 2025 (Column H)	August 2024 Usage (Column I)	Column H - I = J (Column J)	August 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

August 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Tips and Reminders:

Some printing operations may qualify for an exemption under Rule 62-210.300(3)(a)(36)F.A.C.

- To dispose of empty containers, cut off the bottom of the can and crush.
- Use manifests for all waste transported for disposal.

September 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from September 2024 through August 2025 (Column B)	September 2024 Usage (Column C)	Column B - C = D (Column D)	September 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from September 2024 through August 2025 (Column H)	September 2024 Usage (Column I)	Column H - I = J (Column J)	September 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from September 2024 through August 2025 (Column B)	September 2024 Usage (Column C)	Column B - C = D (Column D)	September 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from September 2024 through August 2025 (Column H)	September 2024 Usage (Column I)	Column H - I = J (Column J)	September 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

September 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Tips and Reminders:

This printable/fillable PDF form provides guidance for tracking material usage for printing operations, <https://floridadep.gov/air/permitting-compliance/documents/printing-operations-material-usage-sheet>

- Use non-dry aerosol: Special non-drying aerosol materials can be sprayed on ink fountains to keep them from drying out overnight. Fewer ink fountain cleanings required.

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from October 2024 through September 2025 (Column B)	October 2024 Usage (Column C)	Column B - C = D (Column D)	October 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from October 2024 through September 2025 (Column H)	October 2024 Usage (Column I)	Column H - I = J (Column J)	October 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from October 2024 through September 2025 (Column B)	October 2024 Usage (Column C)	Column B - C = D (Column D)	October 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from October 2024 through September 2025 (Column H)	October 2024 Usage (Column I)	Column H - I = J (Column J)	October 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

October 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Tips and Reminders:

To register or renew an Air General Permit, go to the DEP Business Portal Air Facility page at <http://www.fldepportal.com/go/home/> and sign in or register from the link in the upper right corner of the page

- Adjust chemical replenishment and wash-water flow rates on photo-processors to reduce wastewater quantities and optimize bath life.

November 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from November 2024 through October 2025 (Column B)	November 2024 Usage (Column C)	Column B - C = D (Column D)	November 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from November 2024 through October 2025 (Column H)	November 2024 Usage (Column I)	Column H - I = J (Column J)	November 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from November 2024 through October 2025 (Column B)	November 2024 Usage (Column C)	Column B - C = D (Column D)	November 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from November 2024 through October 2025 (Column H)	November 2024 Usage (Column I)	Column H - I = J (Column J)	November 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

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Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

November 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Tips and Reminders:

For more information on AGPs or assistance with using AGPERS, please contact DEP's Small Business Environmental Assistance Program at 1-800-722-7457

- Keep all hazardous waste records for at least three years.
- Investigate the use of alternative ink systems, such as UV curable, water based, or soy based.

December 2025

Material Usage Approach

Materials containing any HAPs (gallons)

Total Usage from December 2024 through November 2025 (Column B)	December 2024 Usage (Column C)	Column B - C = D (Column D)	December 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

Materials containing any VOCs (gallons or pounds)

Total Usage from December 2024 through November 2025 (Column H)	December 2024 Usage (Column I)	Column H - I = J (Column J)	December 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Mass Balance Approach

HAPs (Tons)

Total Usage from December 2024 through November 2025 (Column B)	December 2024 Usage (Column C)	Column B - C = D (Column D)	December 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)

VOCs (Tons)

Total Usage from December 2024 through November 2025 (Column H)	December 2024 Usage (Column I)	Column H - I = J (Column J)	December 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)

Inspection

Waste Inspection (comments can go on a separate sheet attached to the calendar)	Yes/No	Inspector	Inspector Initials	Date
Containers closed and correctly labeled "Hazardous Waste"?				
Leaks, corrosion, bulges?				
Ignitable and reactive wastes stored more than 50 ft. from property boundary?				
Incompatible wastes stored separately?				
Incompatible wastes separated by physical boundary or sufficient distance?				
Sufficient aisle space to allow inspection of containers and labels?				
Are all containers marked with an accumulation start date?				
Is spill control equipment available?				

December 2025

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Tips and Reminders:

For questions related to compliance procedures such as test notifications, report submittals, recordkeeping, inspections, etc., please contact the compliance authority specific to the county where your facility is located.

- Segregate spent fix baths from rinse waters and developer solutions. Silver recovery is more efficient on the more concentrated spent “fix” waste stream.

Wastewater Regulations

Florida printing facilities must contend with a wide range of industrial wastewater regulations depending on the selected method of treatment and disposal. The following contacts are provided to assist you in determining what specific regulations apply to our facility:

For assistance with details regarding the State of Florida Industrial Wastewater permitting/disposal regulations for septic tank or other on-site sewage disposal, or transporting to an off-site treatment facility, call your local/district water contact found in the back of the calendar or the FDEP website myflorida.com.

For assistance with details regarding local county/municipal Industrial Wastewater permitting/disposal regulations contact your local regulatory authorities or myflorida.com.

Printing operations are required to either complete and submit a no exposure certification or file for a National Pollutant Discharge Elimination System (NPDES) storm water discharge permit. For details regarding the State of Florida Industrial Wastewater (non-hazardous waste) permitting/on-site storage regulations contact:

Florida DEP: Surface Water Program

National Pollutant Discharge Elimination System (NPDES), (850) 245-7522

<https://floridadep.gov/water/stormwater>

Florida DEP: Bureau of Solid & Hazardous Wastes

Hazardous Waste Regulation - Compliance & Enforcement

For details regarding Industrial Wastewater containing hazardous waste contact (850) 245-8774

Identifying Your Hazardous Wastes

It is very important to determine whether a waste is hazardous or non-hazardous. After the material is determined to be a waste, it must be evaluated relative to its ingredients and physical characteristics.

There are several ways to identify hazardous wastes:

- Obtain and read Material Safety Data Sheets (MSDS).

- Talk to product suppliers and manufacturers.

- Read product labels.

- Compare product and process information to hazards waste characteristics and wastes listed in federal regulations.

Inspections and Recordkeeping Responsibilities

Inspect containers at least once a week and keep a written log of container inspections; make certain that they are clearly identified.

Three-Year Retention

Training and inspection records, manifests and shipping receipts, records of tests, land disposal restriction forms from the date the waste was last shipped.

Summary of Hazardous Waste Regulations

For information on generator status, labeling, transport and disposal contact your local district program offices found in the back of the calendar.

Table 1 and Table 2 are monthly records for printers that use inks and solvents with many different HAPs and VOCs. Add the totals for HAPs and VOCs at the bottom of the tables.

TABLE 1 — Hazardous Air Pollutants (HAP) Recordkeeping

Ink or Solvent	HAP	Total Usage from Month 2024 through Month 2025 (Column B)	Month 2024 Usage (Column C)	Column B - C = D (Column D)	Month 2025 Usage (Column E)	Consecutive 12-Month Total: Column D + E = F (Column F)
Total:						12-month running total here:

TABLE 2 — Volatile Organic Compounds (VOC) Recordkeeping

Ink or Solvent	VOC	Total Usage from Month 2024 through Month 2025 (Column H)	Month 2024 Usage (Column I)	Column H - I = J (Column J)	Month 2025 Usage (Column K)	Consecutive 12-Month Total: Column J + K = L (Column L)
Total:						12-month running total here:

District and County Air Program Contacts

Office	Location	Telephone	Email Address
Northwest District	Pensacola	(850) 595-8300	nwdair@dep.state.fl.us
Northeast District	Jacksonville	(904) 256-1700	DEP_NED@dep.state.fl.us
Southwest District	Tampa	(813) 470-5700	swd_air@dep.state.fl.us
Central District	Orlando	(407) 897-4100	DEP_CD@dep.state.fl.us
Southeast District	West Palm Beach	(561) 681-6600	SED.AIR@dep.state.fl.us
South District	Fort Myers	(239) 344-5600	EPOST_Air_SD@dep.state.fl.us
Miami-Dade County	Miami	(305) 372-6925	airfacilities@miamidade.gov
Broward County	Plantation	(954) 519-1270	AirCompliance@broward.org
Duval County	Jacksonville	(904) 255-7100	aircompliance@coj.net
Hillsborough County	Tampa	(813) 627-2600	aircompliance@epchc.org
Palm Beach County	West Palm Beach	(561) 837-5900	EPOST_AIR_SEPB@flhealth.gov
Pinellas County	Clearwater	(727) 464-4422	AirQuality@pinellascounty.org
Orange County	Orlando	(407) 836-1400	AirPermitsOrangeCounty@ocfl.net
Sarasota County	Sarasota	(941) 861-5000	awq@scgov.net

The Printer Operations Air General Permit is **NOT TRANSFERABLE** and does not follow a change in ownership of the facility. If you are a new owner and have not submitted a registration worksheet and/or have any permitting questions, please contact the Small Business Environmental Assistance Program at 1-800-722-7457.

You can register, renew, change ownership or make administrative corrections to AGPs online. Air General Permit Electronic Registration System (AGPERS), <https://www.fldeportal.com/DepPortal/go/apply-operate-airfacility>

If you prefer to register manually by hardcopy, then print the “Printing Operations Air General Permit Registration Worksheet” located at: <https://floridadep.gov/air/permitting-compliance/content/printing-operations>

Registrations and fees should be mailed to the following address:

Department of Environmental Protection
Attn: FDEP Air General Permits
2600 Blair Stone Road, MS 5500
Tallahassee, Florida, 32399-2400